

KENWOOD FIRE PROTECTION DISTRICT
9045 Sonoma Highway
Kenwood, CA 95452
AGENDA

REGULAR DISTRICT BOARD OF DIRECTORS MEETING

Location 9045 Sonoma Highway, Kenwood

Agendas and Board Packets are available on our website: kenwoodfire.com

Virtual Meeting

February 11, 2025

Director Doss Location
North Fire Station, 39250 Highway One, The Sea Ranch, CA 95497

Join Zoom Meeting

<https://zoom.us/j/95898132609?pwd=YcTdpWRLOHFjaRiRLTbRk7R6CoNUfk.1>

Meeting ID: 958 9813 2609

Passcode: 053469

By Phone: +16699006833 (San Jose)

Date: February 11, 2025

CALL TO ORDER

1. CHANGES TO THE AGENDA
2. MINUTES OF THE PREVIOUS MEETING JANUARY 14, 2025.
3. FIRE CHIEFS REPORT
4. ADMINISTRATORS REPORT
5. APPROVAL OF CLAIMS AND REVIEW OF ESTIMATED EXPENSES FOR FEBRUARY

PUBLIC COMMENT: it should be understood that the Board will not respond to nor take action on presentations under "Public Comment." This is simply a time for members of the audience to address the Board regarding items not on the agenda. Each presentation shall be **limited to 3 minutes.**

6. ACTION ITEMS: None
7. NON-ACTION ITEMS:
 - a. LAFCO update
 - b. Discussion item-Directors for new fire district

- c. Review of memo from Directors Atkin and Moretti
- d. Committee Reports- HR, Consolidation, Facilities, Finance and Grants

8. ANNOUNCEMENT OF CLOSED SESSION: NONE

Following the announcement of Close Session items, and prior to recess into Closed Session, the public may speak up to 3 minutes on items to be addressed in Closed Session.

RECESS TO CLOSED SESSION AND RECONVENE TO OPEN SESSION

9. GOOD OF THE ORDER

10.ADJOURN

**KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
January 14, 2025, MEETING MINUTES**

1. **Call to Order:** The meeting was called to order at 4:00PM by Chair Cooper. Director Doss, Atkin, Moretti and Uboldi were present. (Director Doss was remote from The Sea Ranch) District Administrator Tony Ghisla and Fire Chief Steve Akre were also in the meeting.
2. **Changes to the Agenda:** None
3. **Minutes of the Previous Meeting:** Moved as presented by Director Atkin and seconded by Director Moretti. There was no discussion-motion passed 5-0. There were no comments from the public.
4. **Fire Chief Report:** Chief Akre went through his report in the board package. He also said the LAFCO meeting would be February 2nd and believed it was at 2pm. He felt it would show good support if a few directors from each department were in attendance. He also said the District Dinner scheduled for February 27th did not have a location and thought it would be good for Kenwood to host it.
5. **District Administrators Report:** Tony Ghisla reviewed his report in the board package.
6. **Approval of Claims:** Tony Ghisla reviewed the claims report in detail. Director Uboldi made a motion to approve the claims as presented and Director Moretti seconded the motion and approved 5-0. There were no comments from the public.
7. **Public Comment:** Ashley Breinlinger from the Kenwood Press thought it would be good to have another article on the LAFCO process and include some of the information from the new Fire Wise letter from Sonoma Valley.
8. **Action Items:**
 - a) **Measure H document:** District Legal Counsel Bill Ross discussed the Measure H document. Bill said it does not have the cross indemnification that he and other District Counsels felt were important. Unfortunately, the County will not change the document and if we don't agree to the language, the Measure H funds won't be distributed to Kenwood. Bill felt that since Sonoma is taking over all assets and liabilities of Kenwood, if something was to come about, that the LAFCO process will eliminate that issue. He then approved the form of the document.

Director Doss made a motion to approve the agreement, and Director Atkin seconded the motion and approved 5-0. There were no comments from the public.

Director Doss said the attorney for North Sonoma County Fire agrees that the document is awkward and one side.

9. **Non-Action Items**

**KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
January 14, 2025, MEETING MINUTES
Page 2 of 2**

- a. LAFCO update: Comments provided by Chief Akre in his prior report and the timeline document provided by LAFCO.
- b. Discussion Item - Directors for new fire district-Chair Cooper asked that the Directors consider these positions, and it will be further discussed in future meetings.
- c. Review of Closed Session December 10, 2024: This document was reviewed by the Board.
- d. Committee Reports
 - HR- No report
 - Consolidation- No report
 - Facilities- Chief Akre said Sonoma would take on the mechanical aspects of the engines at no labor charge-only parts. Chair Cooper asked before work is done, Tony is informed and approves the work.
 - Grants-No report

10. Announcement of Closed Session: None

11. Good of the Order – Director Atkin reviewed the Three Hard Truths About California Fire Crisis article included in the board package. He, along with Director Moretti expressed concern about eventual build out of the SDC property and evacuation routes. He asked that we have further discussions about the information at the next meeting. Chief Akre said he would provide information prior to the next meeting in terms of what the fire chiefs are doing in this matter.

12. Adjourn: A motion was made by Director Atkin and seconded by Director Uboldi to adjourn the meeting at 5:03PM. Motion passed 5-0.

Respectfully submitted,

Attest:

Tony Ghisla, District Administrator

John Cooper, Director

Kenwood Fire Protection District
February 11, 2025 Board Meeting

- Fire Chief Report
- District Administrator Report



Sonoma Valley Fire District

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Sonoma, Valley of the Moon, Glen Ellen, Kenwood, and
Mayacamas



DATE: 2/11/2025
TO: Sonoma Valley and Kenwood Board of Directors
FROM: Chief Akre
SUBJECT: Monthly Activity Report – January 2025

A. ADMINISTRATIVE:

1. SDC: We have fully executed the contract extension for one more (and final) year through 7/1/2025. At the request of the State we are currently staffing SDC (Station 10) on Saturdays and Sundays. We continue to monitor and engage on the proposed development. FM Smith and DC Norrbom attended the most recent meeting of the GE Forum.
2. KWD: Staffing service continues to go very well. We had our application considered by the LAFCO Commission on Wednesday 2/5 and it was unanimously approved. Staff is working with LAFCO to develop the protest mailers. The protest period will be for approximately 45 days and the results will be heard at the LAFCO Meeting on April 2.
3. REDCOM Update: The SCFCA is working with REDCOM to craft the funding agreement and how the SCFCA's Measure H portion will be directed to REDCOM fees. The Board approved a revised FY 24/25 budget which includes the new and transition costs. The REDCOM 25-26 Budget will be considered for approval at the next meeting as well. Our next meeting will be on 3/6 at 2 pm.
4. Measure H update: We continue to move forward with all implementation plans. The funding agreements and amendment to the SON Tax exchange agreement will go to the BOS on 2/11.
5. I attended the monthly Cal Chiefs E-Board and Northern Area Division meetings.
6. I attended a Sister Cities Assoc. welcome event for the new Mayor on 1/28.
7. February's SCFCA meeting will be at Petaluma and will be the annual Installation and Retiree luncheon.

B. INCIDENTS:

1. All resources have returned from So. Cal. A lot of positive PR exposure of our people doing great work!
2. We had a very busy February 4th with the storms.

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- a. We had three engines and 2 Chief Officers at the Meadowbrook Mobile Home Park Flooding. 3 units were red tagged by County building due to an extreme risk of a large tree falling on them. We deployed three rescue swimmers in order to ensure evacuation of all the units in the affected areas.
 - b. We also deployed three engines, a sandbag pickup, three Chiefs and two Captains to the City of Sonoma to assist PD and PW with significant flooding and traffic issues. Crews placed sandbags at Plaza businesses and throughout the East side of the City in the most affected areas.
 - c. Lastly, we had a report of a structure fire on Riddle Rd in GE during this time. Units responded quickly and the fire was contained to the fireplace and chimney.
3. We assisted the Alameda FD and Local 689 with the Memorial Service for FF Sean Gillion on 1/24. Sean was a former Explorer and Volunteer with VOM and Schell-Vista, and a lifelong Sonoman. Both Alameda and Local 689 were incredibly grateful for our assistance. A big thank you to BC Johnson, TO Loftus, and DC Norrbom for their efforts in planning and coordinating this event.
 4. Monthly Incident sheets for January are attached.
- C. BUDGET/FINANCE:
1. We continue working on Measure H revenues and expenses both for SVFD as well as the SCFCA.
 2. We are also starting the preliminary budget process with both City Contract and District budget.
- D. PERSONNEL:
1. The following personnel have been promoted through the Command Staff re-organization:
 - a. Bob Norrbom, Spences Andreis, and Trevor Smith to Deputy Fire Chief
 - b. Sean Lacy to Training Battalion Chief
 - c. Jennifer Jason, Chief Financial Officer
 - d. Gary Johnson and Gabe Stirnus to Battalion Chief
 - e. Matt Norrbom and Travis Paolini to Engineer
 2. We have extended conditional job offers to two FF/PM candidates. They are now in the pre-employment process.
- E. TRAINING:
1. Sonoma County Active Attacker Training Program
 2. HAZMAT and Swiftwater Rescue Refresher classes: FFs Suter and Bartolini
 3. Volunteers continuing with annual structural taskbooks.



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F. EQUIPMENT:

1. With 3396 out of service for an extended time, we have relocated 3395 to KWD and also relocated 3398 to Station 1.

G. BUILDINGS & LAND:

1. The New Station 2 project: we are working on our application to LAFCO through PRMD to be annexed into the Sanitation District. We are also working on developing an RFQ for a progressive design build model. This will come to the Board in the near future. We have also enlisted the support of Kitchell and Associates to assist us with Public Outreach and messaging to the Community and neighbors.
2. The new SVFD sign has been installed at Station 1, and work is being done on the Honor/Memorial Garden Design.

H. PREVENTION & COMMUNITY OUTREACH:

1. See attached report
2. SVFD ISO Ratings:
 - a. City: Class 1
 - b. Unincorporated valley, including GE, VOM & Eldridge: Class 2 (Class 10 if over 5 miles from a fire station)
 - c. Mayacamas Service Area: Class 8B (Class 10 if over 5 miles from a fire station)

I. ASSOCIATION NEWS AND UPCOMING EVENTS:

1. SVFA's Bud Keechler Firefighter Appreciation Crab Feed will be on Friday February 28th.
2. FDAC Conference is 4/1-4/4 in Napa.
3. SCFDA is still looking for an Elected Director to serve as the Vice President.
4. There will be an SCFDA Dinner/Meeting this month hosted by KWD and SON at the KWD Fire Station on 2/27. There will be a program from the USDA on grant and loan programs. Salt and Stone will cater. A huge thank you to DAO Ghisla for his efforts to make this happen!



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Administration Monthly Report - Strategic Plan Alignment (V1_5_30_24)

JANUARY 2025

Date	Sub-Category	** Description **	Staff	Strategic Plan Alignment
Section: Administration				
01/09/2025	Special Project Work	Attended the State of The Valley address	Gary Johnson, Stephen Akre	Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit.
01/20/2025	Special Project Work	Gillion Memorial Planning	Stephen Akre, Gary Johnson	Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit.
01/30/2025	Meeting (Other)	Attended the City of Sonoma, City Council - Goal setting meeting. 9-5 1/30/2025	Trevor Smith	Objective 3B Diversify and broaden our community outreach to provide access and information to all cross-sections of our community., Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit., Objective 5A Continue to engage with regional stakeholders regarding proposed consolidation opportunities.
Section: Prevention Division				
01/15/2025	Meeting	Boys and Girls Club quarterly safety meeting	Gary Johnson	Objective 3B Diversify and broaden our community outreach to provide access and information to all cross-sections of our community., Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit.
01/28/2025	Meeting	Meet with FIs from Allstate FC&A @ 20563 Broadway	Jason Stayton	None
01/22/2025	Evidence Collection (T)	Introduction and Review of Finger Print collection @ SCSO Main	Jason Stayton, Trevor Smith, Gary Johnson, Gary Uboldi	None
01/22/2025	Meeting (Other)	FITF Meeting @ SCSO Main	Jason Stayton, Trevor	None

Date	Sub-Category	** Description **	Staff	Strategic Plan Alignment
			Smith,Gary Johnson,Gary Uboldi,Scott Maxwell	
01/22/2025	General Fire Investigation (T)	Sonoma County FITF Meeting and Fingerprint lifting / dusting training provided by Rohnert Park Public Safety / Sonoma County District Attorney's Officer.	Trevor Smith,Gary Johnson,Scott Maxwell,Jason Stayton	None
01/20/2025	Administrative	Trevor Smith and Scott Maxwell were requested to Assist in a fire investigation In the city of Petaluma as part of the Sonoma county fire investigation task force.	Trevor Smith,Scott Maxwell	Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit.



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SVFD District 5 (Glen Ellen) Monthly Incident Report

JANUARY 2025

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
150 - Outside rubbish fire, other	1	5.88%				
	Total: 1	Total: 5.88%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
321 - EMS call, excluding vehicle accident with injury	6	35.29%				
322 - Motor vehicle accident with injuries	1	5.88%				
363 - Swift water rescue	1	5.88%				
	Total: 8	Total: 47.06%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	1	5.88%				
	Total: 1	Total: 5.88%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
5531 - Tree Down	1	5.88%				
554 - Assist invalid	1	5.88%				
	Total: 2	Total: 11.76%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
611 - Dispatched and cancelled en route	1	5.88%				
622 - No incident found on arrival at dispatch address	1	5.88%				
	Total: 2	Total: 11.76%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call, other	1	5.88%				
736 - CO detector activation due to malfunction	1	5.88%				
743 - Smoke detector activation, no fire - unintentional	1	5.88%				
	Total: 3	Total: 17.65%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
	Total: 17	Total: 100.00%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%

Report Criteria

Basic Incident Type (Fd1.21): Is Not Blank
 Basic Incident Date Original (Fd1.3): Is Within last_32_days
 Agency Name: Is Equal To Sonoma Valley Fire District
 Basic Incident Zone/District Number (Fd1.32): Is Equal To SON5(33) - SVFD District 05

Description

This report will be sent monthly to selected list



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SVFD Monthly Incident Report

ALL DISTRICTS - JANUARY 2025

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
100 - Fire, other	1	0.20%				
111 - Building fire	5	1.00%	30,000.00	10,000.00	40,000.00	100.00%
118 - Trash or rubbish fire, contained	1	0.20%	0.00	0.00	0.00	0.00%
141 - Forest, woods or wildland fire	3	0.60%				
150 - Outside rubbish fire, other	1	0.20%				
Total: 11		Total: 2.20%	Total: 30,000.00	Total: 10,000.00	Total: 40,000.00	Total: 100.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
311 - Medical assist, assist EMS crew	1	0.20%				
320 - Emergency medical service, other	4	0.80%				
320A - ALS Inter-Facility Transport	4	0.80%				
320B - BLS Inter-Facility Transport	1	0.20%				
321 - EMS call, excluding vehicle accident with injury	312	62.40%				
322 - Motor vehicle accident with injuries	5	1.00%				
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.20%				
324 - Motor vehicle accident with no injuries.	3	0.60%				
363 - Swift water rescue	1	0.20%				
Total: 332		Total: 66.40%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	5	1.00%				
411 - Gasoline or other flammable liquid spill	1	0.20%				
412 - Gas leak (natural gas or LPG)	2	0.40%				
421 - Chemical hazard (no spill or leak)	1	0.20%				
440 - Electrical wiring/equipment problem, other	2	0.40%				
Total: 11		Total: 2.20%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
511 - Lock-out	1	0.20%				
522 - Water or steam leak	2	0.40%				
531 - Smoke or odor removal	2	0.40%				
550 - Public service assistance, other	5	1.00%				
551 - Assist police or other governmental agency	4	0.80%				
5531 - Tree Down	1	0.20%				
554 - Assist invalid	64	12.80%				
561 - Unauthorized burning	1	0.20%				
Total: 80		Total: 16.00%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
600 - Good intent call, other	3	0.60%				
600F - False Medical Call	7	1.40%				
611 - Dispatched and cancelled en route	27	5.40%				
622 - No incident found on arrival at	3	0.60%				

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
dispatch address						
650 - Steam, other gas mistaken for smoke, other	3	0.60%				
651 - Smoke scare, odor of smoke	7	1.40%				
	Total: 50	Total: 10.00%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call, other	2	0.40%				
733 - Smoke detector activation due to malfunction	3	0.60%				
735 - Alarm system sounded due to malfunction	7	1.40%				
736 - CO detector activation due to malfunction	1	0.20%				
743 - Smoke detector activation, no fire - unintentional	2	0.40%				
745 - Alarm system activation, no fire - unintentional	1	0.20%				
	Total: 16	Total: 3.20%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
	Total: 500	Total: 100.00%	Total: 30,000.00	Total: 10,000.00	Total: 40,000.00	Total: 100.00%

Description

This report will be sent monthly to selected list



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JANUARY 2025

SVFRA District 6 (KFPD) Incidents Within the District - by Type

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
321 - EMS call, excluding vehicle accident with injury	12	75.00%				
324 - Motor vehicle accident with no injuries.	1	6.25%				
	Total: 13	Total: 81.25%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
561 - Unauthorized burning	1	6.25%				
	Total: 1	Total: 6.25%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
600 - Good intent call, other	1	6.25%				
651 - Smoke scare, odor of smoke	1	6.25%				
	Total: 2	Total: 12.50%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
	Total: 16	Total: 100.00%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%

Report Filters

Basic Incident Date - Derived (Fd1.3): is between '1/1/2025' and '1/31/2025'

Report Criteria

Basic Incident Type (Fd1.21): Is Not Blank

Agency Name: Is Equal To Sonoma Valley Fire District

Basic Incident Zone/District Number (Fd1.32): Is Equal To SON6(33) - SVFD District 06 KW

Description

All incidents in District 6



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TOTAL FOR 2024

SVFRA District 6 (KFPD) Incidents Within the District - by Type

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
111 - Building fire	1	0.31%	100,000.00	15,000.00	115,000.00	98.29%
113 - Cooking fire, confined to container	1	0.31%				
140 - Natural vegetation fire, other	2	0.62%				
143 - Grass fire	1	0.31%				
Total: 5	Total: 1.55%	Total: 100,000.00	Total: 15,000.00	Total: 115,000.00	Total: 98.29%	
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
300 - Rescue, EMS incident, other	1	0.31%				
311 - Medical assist, assist EMS crew	2	0.62%				
321 - EMS call, excluding vehicle accident with injury	175	54.18%				
322 - Motor vehicle accident with injuries	8	2.48%				
324 - Motor vehicle accident with no injuries.	7	2.17%	2,000.00		2,000.00	1.71%
381 - Rescue or EMS standby	1	0.31%				
Total: 194	Total: 60.06%	Total: 2,000.00	Total: 0.00	Total: 2,000.00	Total: 1.71%	
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	16	4.95%				
412 - Gas leak (natural gas or LPG)	2	0.62%				
440 - Electrical wiring/equipment problem, other	1	0.31%				
444 - Power line down	2	0.62%				
445 - Arcing, shorted electrical equipment	2	0.62%				
Total: 23	Total: 7.12%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%	
Incident Type Category (FD1.21): 5 - Service Call						
511 - Lock-out	1	0.31%				
520 - Water problem, other	1	0.31%				
550 - Public service assistance, other	7	2.17%				
552 - Police matter	1	0.31%				
5531 - Tree Down	6	1.86%				
554 - Assist invalid	26	8.05%				
561 - Unauthorized burning	1	0.31%				
Total: 43	Total: 13.31%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%	
Incident Type Category (FD1.21): 6 - Good Intent Call						
600 - Good intent call, other	5	1.55%				
600A - Accidental Medical Alarm Button Push	2	0.62%				
611 - Dispatched and cancelled en route	22	6.81%				
622 - No incident found on arrival at dispatch address	1	0.31%				
651 - Smoke scare, odor of smoke	4	1.24%				
Total: 34	Total: 10.53%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%	
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call, other	6	1.86%				

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
733 - Smoke detector activation due to malfunction	4	1.24%				
735 - Alarm system sounded due to malfunction	9	2.79%				
736 - CO detector activation due to malfunction	1	0.31%				
745 - Alarm system activation, no fire - unintentional	3	0.93%				
746 - Carbon monoxide detector activation, no CO	1	0.31%				
	Total: 24	Total: 7.43%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
	Total: 323	Total: 100.00%	Total: 102,000.00	Total: 15,000.00	Total: 117,000.00	Total: 100.00%

Report Criteria

Basic Incident Type (Fd1.21): Is Not Blank

Agency Name: Is Equal To Sonoma Valley Fire District

Basic Incident Zone/District Number (Fd1.32): Is Equal To SON6(33) - SVFD District 06 KW

Description

All incidents in District 6

Where Are We Now, Five Years Later?

Fuels Management

- Conduct vegetation management inspections since 2018, 300-350 per year based on County Ordinance 6148, first fire district to pilot the program with the County
- Operate a Wood Chipper Program, grant awarded by County of Sonoma, to assist property owners with fuel reduction
- Expanding our fuels management program to include prescribed burning in collaboration with Sonoma Ecology Center and the Sonoma Valley Wildlands Collaborative
- Supported the creation of three Fire Safe Councils (Mayacamas, Glen Ellen, The Springs)
- Assisted in development of the Sonoma County Community Wildfire Protection Plan
- Supporting the fire safe councils development of Local Wildfire Protection Plans
- Added a Fire Prevention Captain position, responsible for State mandated inspections, vegetation management, and community outreach

Preparedness, Alerting, and Evacuations

- Re-wrote our SCOPE program (Sonoma Citizens Organized and Prepared for Emergencies) and have conducted numerous classes in English and Spanish
- Renewed emphasis on community outreach, awarded a grant by Sonoma County Department of Emergency Management to install two LED signs at stations in Agua Caliente and Glen Ellen to provide information to the public
- Worked very closely with the County Department of Emergency Management immediately following 2017 to improve Alert & Warning systems throughout the County and Valley
- Advocated for improvements in the wireless emergency alert system
- Hosted a SoCoAlert system alerting exercise focusing on the Spanish population in the areas of the Springs and lower Glen Ellen
- Overall improvements in Alerting have produced real results as evidenced by the evacuation success during the Kincade, Wallbridge , and Glass fires.
- Actively involved in evacuation route planning, coordination, and common terminology amongst all disciplines (Fire, Law, DEM,etc.)
- The District in collaboration with County DEM and Sheriff's conducted the first Community Evacuation Drill in the County in 2019 (Trinity and Cavedale Road areas)
- Second Community Evacuation Drill performed in Diamond A/Grove Street areas in 2022
- The Fire Chief is the President of the REDCOM Board of Directors (Fire & EMS Dispatch) and a Battalion Chief is the Chair of the Dispatch Operations Group. Worked with the County to implement and design the first ever Wildfire Priority Dispatch Protocol System

Emergency Management

- Re-established an Administrative Battalion Chief position that was lost during the recession. Key responsibilities is for Emergency Management and Planning.
- Established a City Emergency Operations Center (EOC) working group to improve training, equipment, and operations.
- Established one EOC for the entire Valley area which will improve coordination and communications with the County EOC
- The Operational Area (County of Sonoma) has established weekly coordination calls
- The Fire Chief and one of the Battalion Chiefs are two of the four Fire Operational Area Coordinators for the County, coordinating the County's fire resources during fire season, weather events and other emergencies. They interface with the State OES system and CalFire to ensure that we have adequate resources.

Emergency Response (Local)

- Initially with SAFER Grant funding (\$3.3 million) and then made permanent through the consolidation of the Glen Ellen, Valley of the Moon and Mayacamas Fire Districts, we have increased our daily engine staffing from two to three career fire personnel. Often have a volunteer firefighter as the fourth person on the engine.
- Updated and added to existing fleet of equipment. We added three new type 6 fire engines (smaller and more maneuverable, lessons learned from the 2017 fires) and an additional type 3 engine to our fleet. Replaced two type 1 engines for Agua Caliente and Glen Ellen. Grant funding and generous community donations made a lot of this possible.
- The District regularly adds additional staffing locally during high fire danger, red flags, severe weather and other types of events.

Emergency Response (Countywide)

- Upstaffing: The County fire agencies can add 10-15 additional engines during Red Flag events through the County and State Funding (D-risk)
- Designed and implemented a County All-Call, whereby one radio tone alerts all fire personnel and agencies in the County for addition resource needs and situational awareness. Utilized during the Kincade, Wallbridge and Glass fires.
- Developed a pre-designated resource system for each of the seven Fire Agency Zones within the County to very quickly and in an organized manner deploy resources (engines and leaders) incrementally to a growing incident.
- Advocating and a member of the Fire Service Working Group to improve the County's fire service since before 2017. This group developed and put forward Measure G in 2020 which was ½ cent sales tax that would have brought \$50 million annually to provide for additional firefighters, stations, prevention and vegetation management programs. It failed to reach the 2/3 threshold by 1%. This group is keeping this effort alive and is looking at another Measure likely in 2024.

Kenwood Fire Protection District

To: Board of Directors

From: Tony Ghisla

Re: February 11, 2025 Administrators Report and Updates

Date: February 1, 2025

1. Water Tender Update
2. Station Remodel update
3. Lighting/Roof/Flooring update
4. District Dinner February 27th

Kenwood Fire Protection District
February 11, 2025 Board Meeting

- Claims for January
- Review of expenses for February

Kenwood Fire Protection District Claims Detail January 2025

	Transaction type	Date	Num	Name	Memo/Description	Amount
Check	Check	01/06/2025	ACH	CALPERS Health	health for Jan	4,037.31
	Check	01/06/2025	2952	William D. Ross	legal consolidation expense	8,398.25
	Check	01/06/2025	2951	Elan Financial Services	Nov/Dec Visa Bill	2,026.73
	Check	01/07/2025	2953	BA Electric, Inc.	Balance of Inspections	382.39
	Check	01/10/2025	2954	Magnoli, John	computer services - Nov Dec	240.00
	Check	01/15/2025	2956	Sonoma Valley Fire District	January staffing	171,977.87
	Check	01/15/2025	2955	Kenwood Water	DEC water bill	105.53
	Check	01/17/2025	ACH	PG&E	Dec/Jan	2,120.23
	Check	01/20/2025	ACH	U.S. Bank Equipment Finance	copier lease	195.15
	Check	01/30/2025	592	IBS PR Fee	payroll charge for Jan	286.10
	Check	01/31/2025	2958	Ann Marie Carinalli CPA, Inc	Dec accounting	975.00
	Check	01/31/2025	2957	Elan Financial Services	Dec/Jan Visa Bill	2,498.83
Total for Check						\$193,243.39
Credit Card Expense	cc	12/27/2024	7201	Nick Barbieri Trucking	Fuel	1,218.41
	cc	12/28/2024	6040	Go Daddy	website	24.98
	CC	01/07/2025	6080	Amazon	household	88.68
	CC	01/08/2025	6080	Amazon	household	26.58
	CC	01/13/2025	6040	ATT Wireless	phone	278.89
	CC	01/14/2025	6400	Target	paperclips/paper	46.67
	CC	01/15/2025	6040	FRONTIER	phone	381.29
	CC	01/15/2025	6040	Verizon	phone	4.41
	CC	01/15/2025	6040	FRONTIER	phone	83.34
	CC	01/17/2025	6461	McDonalds	beverage Tony water tender trip	5.39
	CC	01/20/2025	6080	Recology Sonoma Marin	garbage	72.19
	CC	01/23/2025	6020	DK Embroidery	Director shirts	103.00
Total for Credit Card Expense						\$2,333.83
	Direct Deposit	1/31/2025	5910	Payroll for January	Tony and Directors	2,413.95
						\$ 197,991.17
	<u>Signature</u>					
	<u>Signature</u>				<u>Signature</u>	
	<u>Signature</u>				<u>Signature</u>	

**Kenwood Fire Bills to be paid in February
Estimated**

Vendor	Type	Amount	Reoccurring	Frequency	How Paid
SV Fire	Feb Staffing	\$171,978	\$171,978	monthly	check
Cal Pers Health	Health Insurance	\$4,037	\$4,037	monthly	ach
Amazon (1)	Charges	\$1,000	\$650	monthly	ach
Comcast	Communications	\$122	\$122	monthly	ach
ATT	Communications	\$278	\$278	monthly	ach
Comcast Business	Communications	\$122	\$122	monthly	ach
Frontier	Communications	\$381	\$381	monthly	ach
Frontier	Communications	\$84	\$84	monthly	ach
Verizon	Communications	\$5	\$5	monthly	ach
Kenwood Water	Water	\$106	\$115	monthly	check
US Bank	Lease on Copier	\$195	\$195	monthly	ach
Go Daddy	Website	\$25	\$25	monthly	cc
Streamline	Annual website	\$0	\$0	annual	check
Recology	Garbage	\$72	\$72	monthly	cc
PGE	Electric	\$2,200	\$2,000	monthly	ach
Nick Barbierra	Fuel	\$550	\$1,000	monthly	cc
Bill Ross	Attorney	\$3,651	\$0	as needed	check
Friedmans	Supplies	\$0	\$0	as needed	check
Zoom	Meetings	\$0	\$0	annual	cc
Napa Auto	Parts	\$0	\$0	as needed	check
John Magnoli	Tech	\$260	\$150	monthly	check
IBS	Payroll charge	\$75	\$75	monthly	ach
Ann Carinalli	Accounting	\$975	\$1,000	monthly	check
Payroll	Monthly	\$3,000	\$3,000	monthly	ach
AsheCosgrove	tech for server	\$1,196	\$0	as needed	check
PC network	tech for server	\$1,750	\$0	as needed	check
Total		\$192,062	\$185,289		

(1) Net charges of others listed

Kenwood Fire Protection District
February 11, 2025 Board Meeting
Action Items

- None

Kenwood Fire Protection District

February 11, 2025 Board Meeting

Non-Action Items

- LAFCO Update
- Discussion Item-Directors for new district
- Review of memo from the Directors Atkin and Moretti
- Committee Reports-HR, Consolidation, Facilities, Finance and Grants

Mission

Kenwood Fire Protection District's Mission is to acquire and maintain at the highest possible state of readiness, adequate resources of manpower, equipment and other related facilities, to enable prompt and efficient response to emergencies that threaten human safety and property.

February 1, 2025

To: Kenwood Fire Protection District Board

From: Augie Moretti & Jack Atkin

RE: Thinking outside the box

This memo is provided to stimulate us and help guide a discussion about what measures we might take in furtherance of our mission, after considering the extensive damage and loss from the recent fires in the Los Angeles area.

The questions we might ask and try to answer fall into two main areas. One is things we can do with our own available resources. The questions posed below are in no way an exhaustive list, but merely a starting point to stimulate our thinking.

Questions to raise about things we can do.

- If we were starting from scratch today, what equipment would we select and how would we configure staffing to meet the types of threats we face?
- If we ignore the cost for the moment, what could we do that would materially reduce the risk of loss from wildfire in our community?
 - What would be the cost of any measures listed above?
 - Is there any way to meet the cost hurdle given the benefits of the sales tax measure?
- At least in the 2017 fire that traversed Kenwood, the origin was east of us and the fire was funneled down Adobe Canyon from Sugarloaf and Napa County. If that is a particularly dangerous path, and one that might be repeated, are there any measures that could be taken to create a fire barrier before it gets to Kenwood?
- Given the resources, including financial, equipment and facilities the district has now, are those resources deployed in the most efficient and effective way to provide the highest level of safety from fire and medical emergencies?
 - A 3.0 staffing level can be very helpful for responding to fires. Because less than 20% of responses are for fires, and most calls are medical emergencies, would we be better off with 2.0 service and the savings reallocated to fire prevention.
 - Given the nature and types of risks in our community, is the mix of equipment and vehicles the most efficient?
- Should we be and how can we be more serious about “fire hardening” homes in the area? Is it foreseeable that neighbors may sue one another if their homes are not adequately hardened?

Questions about things we might do to influence others.

- Does the potential development of the old Development Center property present a material increase in the risk associated with timely and smooth evacuation from Kenwood, *should the need to evacuate occur again in the future?*
- Can we be more aggressive in implementing prescribed burns? Some of this may be in the Kenwood community, but there are opportunities in adjacent communities in the Sonoma Valley, particularly in area parks, like Sonoma Valley Regional Park, Sugarloaf Ridge State Park, Hood Mountain Regional Park, Jack London State Historic Park and North Sonoma Mountain Regional Park.

Kenwood Fire Protection District
February 11, 2025 Board Meeting
Financial Information

- Cash in Bank
- Income Statement

Kenwood Fire Protection District

Cash in the Bank

As of January 31, 2025

Bank	Account Type	Amount
Exchange Bank	Operating	\$84,704
Exchange Bank	Payroll	\$2,284
Cal Class	Operating	\$1,093,971
Cal Class	Reserves	\$2,537,050
County of Sonoma	Reserves	\$398,821
		\$4,116,830

Kenwood Fire Protection District
Budget vs. Actuals: FY_2024_2025
YTD January 2025

	YTD	December	Final Annual Budget	\$ Left in Budget	% of Budget Used
Income					
10 - Tax Revenue					
1000 - Prop Taxes - CY Secured		571,512.26	1,076,221.00	504,708.74	53.10%
1001 - CY Direct Charges		-3,625.15	425,626.00	429,251.15	-0.85%
1011 SB2557 Prop Tax Admin		233,189.50	-10,469.00	-243,658.50	-2227.43%
1012 County Sales Tax Measure H		0.00	869,550.00	869,550.00	0.00%
1020 - Prop Tax CY Supp		0.00	0.00	0.00	0.00%
1040 - Property Tax - CY Unsec		31,253.64	31,124.00	-129.64	100.42%
1050 - Supplemental Prop Taxes -CY		9,614.83	35,399.00	25,784.17	27.16%
1051 -Supplemental Prop Taxes - PY		-2.30	-66.00	-63.70	3.48%
1059 - Prop Taxes - PY, Unsecured		0.00	1,222.00	1,222.00	0.00%
1060 Prop Taxes - PY, Secured		0.00	129.00	129.00	0.00%
1061 PY Direct Charges		4,892.23	339.00	-4,553.23	1443.14%
1070 State-Other In-Lieu Tax		18.39	18.00	-0.39	102.17%
1500 Wildfire Tax Loss		0.00	0.00	0.00	0.00%
Total 10 - Tax Revenue	\$	846,853.40	\$ 2,429,093.00	\$ 1,582,239.60	34.86%
17 - Use of Money/Prop					
1700-05 Interest on Capital Funds		53,289.44	0.00	-53,289.44	0.00%
1700-01 Other Interest Earnings		-3,903.57	70,000.00	73,903.57	0.00%
Total 17 - Use of Money/Prop	\$	49,385.87	\$ 70,000.00	\$ 20,614.13	70.55%
20 - Intergovernmental Revenues					
2050 Stabilization Payment		0.00	0.00	0.00	0.00%
2060 Revenue Sharing		201,865.95	206,587.00	4,721.05	97.71%
2081 - Highway Rentals		8.35	5.00	-3.35	167.00%
2440 - HOPTR		666.95	2,000.00	1,333.05	33.35%
Total 20 - Intergovernmental Revenues	\$	202,541.25	\$ 208,592.00	\$ 6,050.75	97.10%
30 - Charges for Services					
3661 - Fire Control Services		0.00	0.00	0.00	0.00%
3700 - Copy/Transcribe Fees		0.00	0.00	0.00	0.00%
Total 30 - Charges for Services	\$	0.00	\$ 0.00	\$ 0.00	
40 - Miscellaneous Revenues					
4040 Miscellaneous Revenue		60,349.10	0.00	-60,349.10	0.00%
4640 Operating Transfer In-Roll Over		0.00	0.00	0.00	0.00%
Total 40 - Miscellaneous Revenues	\$	60,349.10	\$ 0.00	-\$ 60,349.10	0.00%
Unapplied Cash Payment Income		0.00	0.00	0.00	0.00%
Total Income	\$	1,159,129.62	\$ 2,707,685.00	\$ 1,548,555.38	42.81%
Gross Profit	\$	1,159,129.62	\$ 2,707,685.00	\$ 1,548,555.38	42.81%

Expenses

50 Salaries/Emp Benefits

5913 Director Stipend	1,373.35	1,650.00	276.65	83.23%
5914 Volunteer Stipend	1,076.14	0.00	-1,076.14	0.00%
5922 FICA ER Expense	1,806.55	4,650.00	2,843.45	38.85%
5923 CALPERS Retirement	36,655.69	0.00	-36,655.69	0.00%
5924 Medicare ER Exp	3,161.21	1,088.00	-2,073.21	290.55%
5930 CALPERS Health/Dental/Visi	26,863.20	46,000.00	19,136.80	58.40%
5940 - WORKERS COMP	40,426.00	41,000.00	574.00	98.60%

Gross Wages

5910-Perm Positions	1,393,918.87	2,125,000.00	731,081.13	65.60%
5911-Extra Help	7,096.64	0.00	-7,096.64	0.00%
5912-Overtime	2,161.83	0.00	-2,161.83	0.00%

Total Gross Wages

\$ 1,403,177.34	\$ 2,125,000.00	\$ 721,822.66	66.03%
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Total 50 Salaries/Emp Benefits

\$ 1,514,539.48	\$ 2,219,388.00	\$ 704,848.52	68.24%
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60 - Services/Supplies

6020-Clothing/Personal	2,849.47	0.00	-2,849.47	0.00%
6021- Clothing/Personal	0.00	0.00	0.00	0.00%
6021-Uniform Expense(Daren)	297.63	0.00	-297.63	0.00%
6022-Clothing/Safety	27.46	0.00	-27.46	0.00%
6040-Communications	7,025.54	10,000.00	2,974.46	70.26%
6080-Household Expense	2,649.13	5,000.00	2,350.87	52.98%
6100-Insurance	27,480.12	26,747.00	-733.12	102.74%
6140-Maintenance-Equipment	5,487.48	21,100.00	15,612.52	26.01%
6180-Maintenance-Bldgs/Imp.	12,780.78	11,000.00	-1,780.78	116.19%
6280-Memberships	187.50	2,500.00	2,312.50	7.50%
6400-Office Expense	5,717.04	5,000.00	-717.04	114.34%
6457-Computer Charges	3,784.97	8,000.00	4,215.03	47.31%
6461-Supplies/Expenses(Ops)	921.13	5,500.00	4,578.87	16.75%
6500-Professional/Special Svcs.	23,102.98	0.00	-23,102.98	0.00%
6500.01 Professional/Special Services	6,279.75	12,000.00	5,720.25	52.33%
6500.02 Bank/Bankcard Service Charge	124.88	0.00	0.00	0.00%
6500.03 PR Processing Fee	1,168.55	0.00	790.30	0.00%

Total 6500-Professional/Special Svcs.

\$ 30,676.16	\$ 12,000.00	-\$ 18,676.16	255.63%
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6526-REDCOM/Dispatch	10,247.68	8,500.00	-1,747.68	120.56%
6576-Actuarial Services	6,200.00	1,500.00	-4,700.00	413.33%
6587-LAFCO Charges	1,856.00	20,000.00	18,144.00	9.28%
6630-Audit/Accounting Srvc.	15,525.00	18,500.00	2,975.00	83.92%
6637-Prop.Tax Admin Fee	0.00	500.00	500.00	0.00%
6800-Public/Legal Notices	0.00	1,000.00	1,000.00	0.00%
6880-Small Tools/Equip.	71.14	7,500.00	7,428.86	0.95%
7005-Election Expense	240.00	0.00	-240.00	0.00%
7120-Training/InService	0.00	0.00	0.00	0.00%
7201-Gas/Oil/Fuel	5,340.77	18,500.00	13,159.23	28.87%
7300-Trans./Travel/Meetings	0.00	1,500.00	1,500.00	0.00%
7320-Utilities	14,357.54	25,000.00	10,642.46	57.43%

Total 60 - Services/Supplies

\$ 153,722.54	\$ 209,347.00	\$ 55,624.46	73.43%
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8510 Capital Outlay-Bldg Imp	43,201.12	10,000.00	-33,201.12	432.01%
8560 Capital Outlay-Equipment	0.00	10,000.00	10,000.00	0.00%
8620-UNCLM-OT-Within a Fund	0.00	0.00	0.00	0.00%
8621 UNCLM-OT-WITHIN A FUN (PAYROLL)	0.00	0.00	0.00	0.00%
8642-General-To/From -Trust	0.00	258,950.00	258,950.00	0.00%

Total Expenses

\$ 1,711,463.14	\$ 2,707,685.00	\$ 996,221.86	63.21%
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Net Operating Income

-\$ 552,333.52	\$ 0.00	\$ 552,333.52	0.00%
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Other Income

Bank Interest Earned	52,072.88	0.00	-52,072.88	0.00%
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Total Other Income

\$ 52,072.88	\$ 0.00	-\$ 52,072.88	0.00%
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Net Other Income

\$ 52,072.88	\$ 0.00	-\$ 52,072.88	0.00%
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Net Income

-\$ 500,260.64	\$ 0.00	\$ 500,260.64	0.00%
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