

**KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
DECEMBER 12, 2023**

MINUTES

MEETING: Meeting called to order at 16:00 hrs. Directors Doss, Moretti, Uboldi, Cooper and Atkin were present. Chief Bellach was present by zoom.

MINUTES: MSP Doss/Moretti to approve the minutes of November 7, 2023. 2 Abstained. Director Doss amended his motion to reflect that the Resolution 2023/24-02 supporting Measure H last month as the language stating this was voted on and passed by the board.

CHIEF'S REPORT: 13 Volunteers, 6 Part-Time & 2 Full-Time.

Chief Bellach reported we still currently have 2 Explorers going through the Zone Fire Academy that will be future volunteers starting in March. We had a great Christmas party, thank you to all that attended.

Chief Akre reported Sonoma put out for job announcements, Firefighter Medics, that closed December 1st. They had 14 applicants and are going through an EMS assessment and oral interview. Chief interviews will be conducted after the holidays. The Sonoma Valley Board in October approved a request to fund 3 positions in anticipation of the passing of the sales tax measure. They held an Officers meeting and did training on engine company inspections using an iPad. All the divisions reported and gave updates. The REDCOM Board made the decision to request proposals for a new service provider. AMR has provided this service for 20 years. Since they no longer have the ground contract for ambulance service, they felt this was an appropriate time to take a look at who else could provide this service. Given the current Sonoma Valley and Kenwood employees serving on the REDCOM Board and as Duty Officers, we felt that Sonoma Valley may be an agency that could provide this service. One of the components of the sales tax measure is to bring REDCOM up to the status of an emergency command center.

CLAIMS: MSP Cooper/Doss to approve Claim #23-24-06 for \$122,296.33 and payrolls 11/03/23 for \$14,304.32 and 11/17/23 for \$14,561.07.

PUBLIC APPEARANCES: Ashley Breinlinger introduced herself from the Kenwood Press and will be taking over for Jay Gamel.

OLD BUSINESS: Director Moretti asked if there were any particular check and balances that the board wanted to see implemented.

Director Atkin spoke about transferring money with-in California Class and felt there was little risk. He was questioning what mitigation steps were in place to prevent someone from dispersing funds from our account to a third party.

Director Uboldi asked that after July who would be the person in-charge of the funds and should we have a back-up person to do these transfers. It was determined that the finance committee should come up with some ideas and bring it back to the board.

Chief Akre said he would be happy to share what safe guards and processes Sonoma has with the finance committee.

Director Atkin asked if we could have a report on the funds in the County Pool in the board packet every month. Chief Bellach said he would provide that.

Director Cooper would be next up for the Board Chair seat. He proposed to switch places with Director Doss and hold the Chair position next year. Director Doss agreed to this. Motion to have Director Doss hold the Chair position for 2024 by Uboldi, 2nd: Moretti. All AYE.

NON-ACTION ITEMS: Arguments for and against the fire sales tax ballot measure. This would have been a discussion item if the resolution had not been passed, as it was last month. Chief Bellach and Chief Akre discussed the informational fact sheets that are out in regards to the tax measure. These will be located in the office and on the engine to hand out to the public who would like any information on the measure.

Director Doss passed out a job description from Chino Valley Fire District for Clerk of the Board. The HR committee wanted to bring something to the board to look at what Chief Bellach is currently doing and what they may want him to do in the future. The committee would like to have something in place by March.

Director Uboldi spoke in regards to facilities, the LED sign project is done. We need to get some base rock to cover the dirt. We have received one quote for the septic and waiting for the others to come in. 3396 was discussed and it was brought up regarding the rear end and the way the tires are wearing uneven and very quickly. Chief Bellach has been in contact with them. The rear end was re-aligned and is true and straight. Golden State Apparatus states it could be a weight issue. We are waiting to hear back and get further information on the cause of this.

GOOD OF THE ORDER: Chief Bellach asked the board if they would be willing to co-host with Sonoma, the SCFDA dinner meeting on January 25th at Kenwood. There is no impact to the budget. The cost per person is between \$45-\$50. The board had no objection to this. Chief Gulson asked the board about raising the stipend for our employees. Chief Bellach said he would meet with the finance committee and figure out what we can do to support this.

Respectfully submitted,

Attest:
