

KENWOOD FIRE PROTECTION DISTRICT
9045 Sonoma Highway
P.O. Box 249
Kenwood, CA 95452

AGENDA

REGULAR DISTRICT BOARD OF DIRECTORS MEETING

Masks must be worn while indoors during the meeting regardless of vaccination status

Location: 9045 Sonoma Hwy. Kenwood

Agendas and Board Packets are available at our website: kenwoodfire.com

DATE: October 12, 2021 @ 4:00 pm

1. CALL TO ORDER

2. CHANGES TO THE AGENDA

ATTENDEES: Cooper, Doss, Moretti, Atkin, Uboldi and Bellach

3. MINUTES OF PREVIOUS MEETING:

ROSTER REPORT: 19 Volunteers, 4 Part Time & 5 Full-Time

4. APPROVAL OF CLAIMS:

PUBLIC APPEARANCES: An opportunity for anyone to speak to the Board on subjects not on the regular agenda. The Board will not make a decision on the subject unless it is of a routine nature.

5. ACTION ITEMS/OLD BUSINESS:

- a. Create Ad Hoc to prepare Reserve Study
- b. Consideration of Approval of videoconference option under AB 361.
- c. KPF MOU Holiday adjustment

6. NON-ACTION ITEMS/CHIEF'S REPORT:

- a. GASB 75 Report 2021 – Zoom with Cathy Macleod, Principal & Consulting Actuary
- b. Update on County Draft Agreement for funding

7. GOOD OF THE ORDER:

8. ADJOURN:

**KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
SEPTEMBER 15, 2021**

**Masks must be worn while indoors during the meeting regardless of
vaccination status**

Agendas and Board Packets are available at our website: kenwoodfire.com

MEETING: Meeting called to order at 16:05 hrs. Director Doss asked for an addition to the agenda. Director Doss would like to add an action item in regards to the station LED sign project. It was noted that there was never a formal vote to move forward with the approved sign and to have the County pay for almost all of it, including installation. There would be a cost to the District to get electricity to the area, as well as protecting it and repairing the asphalt. This will be added to the action items.

New Directors Bob Uboldi and Jack Atkin were sworn in by Chief Bellach.

MINUTES: MSP Cooper/Moretti 4 AYE, 1 abstained (Atkin, due to not being here prior to today's meeting) to approve the minutes of August 10, 2021. Director Moretti stated the minutes reflected that Chief Bellach said he would like to make a \$100,000.00 transfer from CAP to OPS for station improvements. This is reflected in the proposed budget for approval.

ROSTER REPORT: 19 Volunteers, 6 Part-Time & 5 Full-Time.

CLAIMS: MSP Cooper/Doss to approve CR #21-22-03 for \$47,061.32 and payrolls 8/13 for \$23,636.52 and 8/27 for \$20,115.24. Director Doss asked about a charge from the August claims on fuel charges. The charges were higher than normal due to oil changes on the apparatus.

OLD BUSINESS: MSP Doss/Atkin to approve the FY 21-22 Capital Budget. Chief Bellach shared the differences between the preliminary Capital budget compared to the final budget. Total Cap funds are \$2,330,459.00. Director Atkin asked if the District had performed a reserve study for major Capital improvements and equipment replacements. Chief Bellach stated there has not been a study done other than going year to year and doing as needed. Due to the current deficit spending, it is difficult to do a study. Director Atkin suggested that we should have a study done. Director Doss suggested we put together an ad hoc committee with Director Atkin for the future, to look and create a reserve study.

MSP Doss/Atkin to approve the FY 21-22 Operating Budget. Chief Bellach shared the differences between the preliminary Operating budget compared to the final budget. Total expenditures are at approximately \$1.3 million. Director Doss asked about the increase for our permanent

positions and that \$40,000.00 was needed to fund the pay raise. Chief Bellach stated yes, but that figure did not include the retirement and overtime.

MSP Doss/Moretti - 4 AYE 1 Abstained (Atkin) - to approve KPF MOU FY 21-22. Chief Bellach went over the changes in the MOU such as FY dates, overtime/FLSA, legal/Pers language and costs percentage increases to the FY for medical and retirement.

Director Moretti asked if the agreement for the 14% increase for the KPF and the additional 11% increase was documented, if Measure E passes. Chief Bellach stated yes, everything has been documented.

Chief Uboldi stated the Board should take into consideration next time to include raises for Administration, part-timers and volunteers.

Director Atkin stated some thoughts on the MOU in regards to the pensions. He stated the pension costs can be toxic to the overall health of the organization. He said there might be ways to restructure the pension that would benefit both the employee and the employer. Director Atkin stated he could not support the MOU for this reason. Atkin stated that he thinks the Board should form an ad hoc committee to take a look at ways we might be able to serve the firefighters and protect the fiscal health of the District.

Director Doss asked what our current percentage of funded vs unfunded liability rates are. Director Atkin stated he looked it up on the CALPERS website. Our Classic employees are 74.7% funded. The Pepra employees are 95.1% funded.

Director Cooper asked where all the changes to the MOU came from. Chief Bellach stated most of the changes were from our labor law attorney as well as changes required from PERS. None of the changes were requested from the KPF.

MSP Atkin/Cooper to approve the CALFIRE agreement for grant – Resolution 21-22-01. The District put in for a CALFIRE grant for new pagers. The total asking amount was \$11,800.00. We did get approved for the grant at \$5,900.00. This is a matching grant. The District would have to fund the additional \$5,900.00. CALFIRE is asking for the approved resolution from the District to receive the funds.

MSP Moretti/Cooper to approve \$300.00 for a Kenwood Press Insert regarding Measure E, plus printing fees. Director Doss asked if the Board would approve to put an insert in the Kenwood Press that has additional educational information on why the District is creating a Measure for the November 2nd ballot. The cost to put it in the paper is \$300.00. This would only go out to Kenwood residences. There would be an additional cost for printing the insert. Chief Bellach presented a draft copy of what the insert would look like. This would also be going out via mail to all the voters in Kenwood.

MSP Moretti/Cooper to approve the plans for the new septic. Chief Bellach reported that we received the review and calculations for the septic from Adobe. We will not have to abandon the well at VJB. Director Doss spoke on behalf of the facility ad hoc committee. He stated we have been working on the review of the septic system for months now. The reason is for us to be able to do any remodel, the septic would have to be updated. We have received the plans from Adobe. The Board had approved \$10,000.00 to get us to this point. We have spent about half of that. In addition, to move forward with the permit, there will be a permit fee and some additional charges from Adobe. Director Doss asked the Board to approve an additional \$5,000.00 for a total of \$15,000.00 to move forward with the permit project. This will allow us to pull a permit and up to 3 years to complete the project.

Director Atkin asked why we see value in getting the permit before going out to bid for the project. Director Uboldi stated there was question if the County would even allow us to expand our existing system given the limited space we have. The Board felt that before engaging in an architect and spending a lot of money on drawings, this would be safer to do and go ahead and get approval for a system that would secure we could get a building permit. This will be a compact system that will allow us to meet the County standards.

MSP Doss/Atkin to approve Asphalt Quote and repairs. Chief Bellach reported we have some minor repairs needed. This quote is just for the front of the station. This includes crack sealing and striping. Total is \$11,420.00 for all the services. Director Doss asked if this project will need to go out to bid. Chief Bellach stated that this has been the same company that has done our repairs and striping in the past. Since we use them regularly, we could continue to use them.

MSP Atkin/Moretti to move forward with the LED sign project. Chief Bellach reported the total cost of the project is roughly \$51,000.00. This will be completely funded by the County excluding getting electricity to the sign location and any asphalt repairs needed. The sign location will be looked at by the Facility Ad Hoc group. Director Doss asked if CALTRANS gets involved. Chief Bellach stated we may have to get a permit from them. Per Caltrans, signs need to be behind power pole and no higher than 10' tall. Chief Bellach will work on getting a written agreement from the County in regards to the reimbursement. Director Cooper stated he would like to wait until this project was completed before doing the asphalt repairs.

CHIEF'S REPORT: Chief Bellach reported we are still in talks with the County for stabilization funding. Kenwood was planned originally to get funding of \$180,000.00 annually. Chief Bellach came back with an additional \$120,000.00 to the \$180,000.00 annually for stabilization of the District with annual growth. The draft agreements should be out by tomorrow. Director Moretti added that he also attended the meeting. There was discussion in regards to consolidation, even though we are not currently in active talks with anyone for consolidation. Currently, the Board would need to look at the conditions of consolidating and depending what the County agreement states in regards to Kenwood consolidating. Director Uboldi asked about this funding and if it would affect our Prop 4 Limit. Chief Bellach stated since this funding would be annual revenue, we could get the Prop 4 limit adjusted to reflect that.

Chief Bellach reported that LAFCO is anticipating an application coming in from the Sonoma County Fire District and Bodega Bay Fire District for consolidation. The Districts had voted to have a representative on LAFCO. Due to the number of votes received, it was still short. Needed was 38 and only 16 votes came in. The majority of the votes were the fire districts. A very small amount of the special districts throughout the County did not vote. LAFCO is not sure what to do, since this is the second time this has happened. More to follow on this. Since Frank Trainer has left SCFDA, we currently do not have representation at the State level for political support and are looking for someone for that position. The FSWG group is working on the County Sales Tax Measure for 2022. The draft RFP that was submitted to the Attorney General needs some changes before it will be approved.

GOOD of the ORDER: None.

Respectfully submitted,

Attest:

MacLeod Watts

August 16, 2021

Daren Bellach
Fire Chief
Kenwood Fire Protection District
9045 Sonoma Highway
Kenwood, CA 95452

Re: Kenwood Fire Protection District Other Post-Employment Benefits
GASB 75 Actuarial Report for Fiscal Year Ending June 30, 2021

Dear Chief Bellach:

We are pleased to enclose our actuarial report providing financial information about the other post-employment benefit (OPEB) liabilities of the Kenwood Fire Protection District. The report's text describes our analysis and assumptions in detail.

The primary purpose of this report is to provide information required by GASB 75 ("Accounting and Financial Reporting for Postemployment Benefits Other Than Pension") to be reported in the District's financial statements for the fiscal year ending June 30, 2021. The information included in this report reflects our understanding that the District will continue to contribute 100% or more of the Actuarially Determined Contribution each year for the foreseeable future.

The exhibits presented are based on the results of an actuarial valuation prepared as of June 30, 2019, and on the employee data and details on plan benefits provided to us by the District for that valuation. The District also provided information on retiree benefit payments, trust contributions and total covered employee payroll for the current fiscal year. As with any analysis, the soundness of the report is dependent on the inputs. Please review the information shown in the report to be comfortable that it matches your records.

We appreciate the opportunity to work on this analysis and acknowledge the efforts of District employees who provided valuable time and information to enable us to prepare this report. Please let us know if we can be of further assistance.

Sincerely,

Catherine L. MacLeod, FSA, FCA, EA, MAAA
Principal & Consulting Actuary

Enclosure

Table of Contents

A.	Executive Summary	1
	OPEB Obligations of the District.....	1
	OPEB Funding Policy.....	1
	Actuarial Assumptions.....	2
	Important Dates for GASB 75 in this Report	2
	Significant Results and Differences from the Prior Valuation	2
	Impact on Statement of Net Position and OPEB Expense for Fiscal 2021	3
	Important Notices	3
B.	Accounting Information (GASB 75)	4
	Components of Net Position and Expense.....	4
	Change in Net Position During the Fiscal Year	5
	Change in Fiduciary Net Position During the Measurement Period	6
	Expected Long-term Return on Trust Assets.....	6
	Recognition Period for Deferred Resources.....	7
	Deferred Resources as of Fiscal Year End and Expected Future Recognition	7
	Sensitivity of Liabilities to Changes in the Discount Rate and Healthcare Cost Trend Rate	8
	Schedule of Changes in the District’s Net OPEB Liability and Related Ratios	9
	Schedule of Contributions.....	10
	Detail of Changes to Net Position	11
	Schedule of Deferred Outflows and Inflows of Resources.....	12
	District Contributions to the Plan.....	13
	Projected Benefit Payments (15-year projection).....	14
	Sample Journal Entries	15
C.	Funding Information.....	16
D.	Certification	17
E.	Supporting Information.....	18
	Section 1 - Summary of Employee Data.....	18
	Section 2 - Summary of Retiree Benefit Provisions.....	20
	Section 3 - Actuarial Methods and Assumptions	21
	Addendum 1: Important Background Information.....	25
	Addendum 2: MacLeod Watts Age Rating Methodology	30
	Addendum 3: MacLeod Watts Mortality Projection Methodology.....	31
	Glossary.....	32



A. Executive Summary

This report presents actuarial information for financial reporting of the other post-employment benefit (OPEB) program of the Kenwood Fire Protection District (the District). The purpose of this valuation is to assess the OPEB liabilities and provide disclosure information required by Statement No. 75 of the Governmental Accounting Standards Board (GASB 75) for the fiscal year ending June 30, 2021.

Important background information regarding the valuation process can be found in Addendum 1. We recommend users of the report read this information to familiarize themselves with the process and context of actuarial valuations, including the requirements of GASB 75. The pages following this executive summary present various exhibits and other relevant information appropriate for disclosures under GASB 75. These exhibits were developed from a rollforward of the June 30, 2019 valuation.

A new biennial valuation should be prepared as of June 30, 2021. The results of this new valuation will first be applied for the District's financial reporting for its fiscal year ending June 30, 2022.

OPEB Obligations of the District

The District allows its qualifying retirees to continue the medical coverage offered by the District to its employees. This coverage may create one or more of the following types of OPEB liabilities:

- **Explicit subsidy liabilities:** An "explicit subsidy" exists when the employer contributes directly toward the cost of retiree healthcare. In this program, the District pays a portion of medical premiums for qualifying retirees. Details are provided in Supporting Information Section 2.
- **Implicit subsidy liabilities:** An "implicit subsidy" exists when the premiums charged for retiree coverage are lower than the expected retiree claims for that coverage. In the CalPERS medical program, the same monthly premiums are charged for active employees and for pre-Medicare retirees. CalPERS has confirmed that the claims experience of these members is considered together in setting premium rates.

As is the nature of group premium rate structures, at some ages, retirees may be expected to experience higher claims than the premiums they pay, where at other ages, the reverse may be true. We determine the implicit rate subsidy for pre-Medicare retirees as the projected difference between (a) retiree medical claim costs by age and (b) premiums charged for retiree coverage. For more information see Section 3 and Addendum 2: MacLeod Watts Age Rating Methodology.

Different monthly premiums are charged for Medicare-eligible members. CalPERS confirmed that only the claims experience of these members is considered in setting Medicare-eligible premium rates. As such, there is no implicit subsidy by active employee premiums. With one exception, the maximum District benefit is at a level where we expect any potential implicit subsidy between Medicare-covered retirees within the pool to be paid fully by these retirees and not by the District.

OPEB Funding Policy

The District's OPEB funding policy affects the calculation of liabilities by impacting the discount rate that is used to develop the plan liability and expense. "Prefunding" is the term used when an agency consistently contributes an amount based on an actuarially determined contribution (ADC) each year. GASB 75 allows prefunded plans to use a discount rate that reflects the expected earnings on trust



Executive Summary

(Continued)

assets. Pay-as-you-go, or “PAYGO”, is the term used when an agency only contributes the required retiree benefits when due. When an agency finances retiree benefits on a pay-as-you-go basis, GASB 75 requires the use of a discount rate equal to a 20-year high grade municipal bond rate.

The District has been and continues to prefund its OPEB liability, contributing 100% or more of the Actuarially Determined Contributions each year. With the District’s approval, the discount rate used in this valuation is 6.25%, reflecting the District’s expectation of the long-term return on trust assets as of the measurement date. For additional information, see Expected Return on Trust Assets on page 6.

Actuarial Assumptions

The actuarial “demographic” assumptions (i.e., rates of retirement, death, disability or other termination of employment) used in this report were chosen, for the most part, to be the same as the actuarial demographic assumptions used for the most recent valuation of the retirement plan(s) covering District employees. Other assumptions, such as age-related healthcare claims, healthcare trend, retiree participation rates and spouse coverage, were selected based on demonstrated plan experience and/or our best estimate of expected future experience. All these assumptions, and more, impact expected future benefits. Please note that this valuation has been prepared on a closed group basis. This means that only employees and retirees present as of the valuation date are considered. We do not consider replacement employees for those we project to leave the current population of plan participants until the valuation date following their employment.

We emphasize that this actuarial valuation provides a projection of future results based on many assumptions. Actual results are likely to vary to some extent and we will continue to monitor these assumptions in future valuations. See Section 3 for a description of assumptions used in this valuation.

Important Dates for GASB 75 in this Report

GASB 75 allows reporting liabilities as of any fiscal year end based on: (1) a *valuation date* no more than 30 months plus 1 day prior to the close of the fiscal year end; and (2) a *measurement date* up to one year prior to the close of the fiscal year. The following dates were used for this report:

Fiscal Year End	June 30, 2021
Measurement Date	June 30, 2020
Measurement Period	June 30, 2019 to June 30, 2020
Valuation Date	June 30, 2019

Significant Results and Differences from the Prior Valuation

This report was prepared based on a roll forward of the June 2019 actuarial valuation. No benefit changes and no material changes in plan members or premium rates were reported to MacLeod Watts since the 2019 valuation was prepared. Accordingly, no plan (liability) experience was analyzed, and no assumptions were changed. These will be reviewed when the next actuarial valuation is prepared. We did reflect the difference between the expected and actual return on trust assets. This difference will be recognized over a 5 year period.



Executive Summary
 (Concluded)

Impact on Statement of Net Position and OPEB Expense for Fiscal 2021

The plan’s impact to Net Position will be the sum of difference between assets and liabilities as of the measurement date plus the unrecognized net outflows and inflows of resources. Different recognition periods apply to deferred resources depending on their origin. The plan’s impact on Net Position on the measurement date can be summarized as follows:

Items	For Reporting At Fiscal Year Ending June 30, 2021
Total OPEB Liability	\$ 766,141
Fiduciary Net Position	916,802
Net OPEB Liability (Asset)	(150,661)
Deferred (Outflows) of Resources	(73,486)
Deferred Inflows of Resources	48,568
Impact on Statement of Net Position	<u>\$ (175,579)</u>
 OPEB Expense, FYE 6/30/2021	 <u><u>\$ 23,495</u></u>

Important Notices

This report is intended to be used only to present the actuarial information relating to other postemployment benefits for the District’s financial statements. The results of this report may not be appropriate for other purposes, where other assumptions, methodology and/or actuarial standards of practice may be required or more suitable. We note that various issues in this report may involve legal analysis of applicable law or regulations. The District should consult counsel on these matters; MacLeod Watts does not practice law and does not intend anything in this report to constitute legal advice. In addition, we recommend the District consult with their internal accounting staff or external auditor or accounting firm about the accounting treatment of OPEB liabilities.



B. Accounting Information (GASB 75)

The following exhibits are designed to satisfy the reporting and disclosure requirements of GASB 75 for the fiscal year end June 30, 2021.

Components of Net Position and Expense

The exhibit below shows the development of Net Position and Expense as of the Measurement Date.

Plan Summary Information for FYE June 30, 2021 <i>Measurement Date is June 30, 2020</i>	Kenwood FPD
Items Impacting Net Position:	
Total OPEB Liability	\$ 766,141
Fiduciary Net Position	916,802
Net OPEB Liability (Asset)	(150,661)
<i>Deferred (Outflows) Inflows of Resources Due to:</i>	
Assumption Changes	(17,419)
Plan Experience	31,251
Investment Experience	(3,192)
Deferred Contributions	(35,558)
Net Deferred (Outflows) Inflows of Resources	(24,918)
Impact on Statement of Net Position, FYE 6/30/2021	\$ (175,579)
Items Impacting OPEB Expense:	
Service Cost	\$ 28,121
Cost of Plan Changes	-
Interest Cost	46,630
Expected Earnings on Assets	(54,370)
Administrative expenses	429
<i>Recognized Deferred Resource items:</i>	
Assumption Changes	6,336
Plan Experience	(4,123)
Investment Experience	472
	472
OPEB Expense, FYE 6/30/2021	\$ 23,495



Accounting Information

(Continued)

Change in Net Position During the Fiscal Year

The exhibit below shows the year-to-year changes in the components of Net Position.

For Reporting at Fiscal Year End <i>Measurement Date</i>	6/30/2020 <i>6/30/2019</i>	6/30/2021 <i>6/30/2020</i>	Change During Period
Total OPEB Liability	\$ 744,516	\$ 766,141	\$ 21,625
Fiduciary Net Position	870,131	916,802	46,671
Net OPEB Liability (Asset)	(125,615)	(150,661)	(25,046)
<i>Deferred Resource (Outflows) Inflows Due to:</i>			
Assumption Changes	(23,755)	(17,419)	6,336
Plan Experience	35,374	31,251	(4,123)
Investment Experience	3,606	(3,192)	(6,798)
Deferred Contributions	(53,126)	(35,558)	17,568
Net Deferred (Outflows) Inflows	(37,901)	(24,918)	12,983
Impact on Statement of Net Position	\$ (163,516)	\$ (175,579)	\$ (12,063)

Change in Net Position During the Fiscal Year

Impact on Statement of Net Position, FYE 6/30/2020	\$ (163,516)
OPEB Expense (Income)	23,495
Employer Contributions During Fiscal Year	(35,558)
Impact on Statement of Net Position, FYE 6/30/2021	<u>\$ (175,579)</u>

OPEB Expense

Employer Contributions During Fiscal Year	\$ 35,558
Deterioration (Improvement) in Net Position	(12,063)
OPEB Expense (Income), FYE 6/30/2021	<u>\$ 23,495</u>



Accounting Information

(Continued)

Change in Fiduciary Net Position During the Measurement Period

	Kenwood FPD
Fiduciary Net Position at Fiscal Year Ending 6/30/2020	\$ 870,131
<i>Measurement Date 6/30/2019</i>	
Changes During the Period:	
Investment Income	47,100
Employer Contributions	53,126
Administrative Expenses	(429)
Benefit Payments	(53,126)
Net Changes During the Period	46,671
Fiduciary Net Position at Fiscal Year Ending 6/30/2021	\$ 916,802
<i>Measurement Date 6/30/2020</i>	

Expected Long-term Return on Trust Assets

The expected long-term return on trust assets was derived from information published by CalPERS for CERBT Strategy 2. CalPERS determined its returns using a building-block method and best-estimate ranges of expected future real rates of return for each major asset class (expected returns, net of OPEB plan investment expense and inflation). The target allocation and best estimates of geometric real rates of return published by CalPERS for each major class are summarized in the following table:

CERBT Strategy 2		Years 1-10			Years 11+		
Major Asset Classification	Target Allocation	General Inflation Rate Assumption	1-10 Year Expected Real Rate of Return*	Compound Return Yrs 1-10	General Inflation Rate Assumption	11+ Year Expected Real Rate of Return*	Compound Return Years 11+
Global Equity	40%	2.00%	4.80%	6.80%	2.92%	5.98%	8.90%
Fixed Income	43%	2.00%	1.10%	3.10%	2.92%	2.62%	5.54%
Global Real Estate(REITs)	8%	2.00%	3.20%	5.50%	2.92%	5.00%	7.92%
Treasury Inflation Protected Securities	5%	2.00%	0.25%	2.25%	2.92%	1.46%	4.38%
Commodities	4%	2.00%	1.50%	3.50%	2.92%	2.87%	5.79%
Volatility	9.24%		weighted	5.22%		weighted	7.49%

*Real rates of return come from a geometric representation of returns that assume a general inflation rate of 2.00%.

CalPERS' expected returns are split for years 1-10 and years 11 and thereafter. To derive the expected return specifically for the District, we projected plan benefits in each future year. Then applying the plan specific benefit payments to CalPERS' bifurcated return expectations, we determined the single equivalent long-term rate of return to be 6.25%. This rate was used as the assumed asset return and the discount rate for accounting (GASB 75) purposes. To develop the Actuarially Determined contributions for prefunding the plan, we decreased the discount rate by 10 basis points to 6.15% (to accommodate expected trust administrative fees).



Accounting Information

(Continued)

Recognition Period for Deferred Resources

Liability changes due to plan experience which differs from what was assumed in the prior measurement period and/or from assumption changes during the period are recognized over the plan's Expected Average Remaining Service Life ("EARSL"). The EARSL of 9.58 years is the period used to recognize such changes in the OPEB Liability arising during the current measurement period.

Changes in the Fiduciary Net Position due to investment performance different from the assumed earnings rate are always recognized over 5 years.

Liability changes attributable to benefit changes occurring during the period are recognized immediately.

Deferred Resources as of Fiscal Year End and Expected Future Recognition

The exhibit below shows deferred resources as of the fiscal year end June 30, 2021.

Kenwood FPD	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of Assumptions	\$ 34,736	\$ 17,317
Differences Between Expected and Actual Experience	-	31,251
Net Difference Between Projected and Actual Earnings on Investments	3,192	-
Deferred Contributions	35,558	-
Total	\$ 73,486	\$ 48,568

The District will recognize the Deferred Contributions in the next fiscal year. In addition, future recognition of these deferred resources is shown below.

For the Fiscal Year Ending June 30	Recognized Net Deferred Outflows (Inflows) of Resources
2022	\$ 2,687
2023	3,367
2024	2,323
2025	3,667
2026	(6,151)
Thereafter	(16,533)



Accounting Information

(Continued)

Sensitivity of Liabilities to Changes in the Discount Rate and Healthcare Cost Trend Rate

The discount rate used for the fiscal year end 2021 is 6.25%. Healthcare Cost Trend Rate was assumed to start at 5.4% (effective January 2021) and grade down to 4.0% for years 2076 and thereafter. The impact of a 1% increase or decrease in these assumptions is shown in the chart below.

Sensitivity to:			
Change in Discount Rate	Current - 1% 5.25%	Current 6.25%	Current + 1% 7.25%
Total OPEB Liability	863,018	766,141	684,778
Increase (Decrease)	96,877		(81,363)
% Increase (Decrease)	12.6%		-10.6%
Net OPEB Liability (Asset)	(53,784)	(150,661)	(232,024)
Increase (Decrease)	96,877		(81,363)
% Increase (Decrease)	64.3%		-54.0%
Change in Healthcare Cost Trend Rate	Current Trend - 1%	Current Trend	Current Trend + 1%
Total OPEB Liability	675,114	766,141	876,788
Increase (Decrease)	(91,027)		110,647
% Increase (Decrease)	-11.9%		14.4%
Net OPEB Liability (Asset)	(241,688)	(150,661)	(40,014)
Increase (Decrease)	(91,027)		110,647
% Increase (Decrease)	-60.4%		73.4%



Accounting Information

(Continued)

Schedule of Changes in the District's Net OPEB Liability and Related Ratios

GASB 75 requires presentation of the 10-year history of changes in the Net OPEB Liability. Only results for years since GASB 75 was implemented (fiscal years 2018 through 2021) are shown in the table.

Fiscal Year Ending	6/30/2021	6/30/2020	6/30/2019	6/30/2018
Measurement Date	6/30/2020	6/30/2019	6/30/2018	6/30/2017
Discount Rate on Measurement Date	6.25%	6.25%	6.20%	6.73%
Total OPEB liability				
Service Cost	\$ 28,121	\$ 20,795	\$ 17,807	\$ 17,247
Interest	46,630	66,248	64,039	60,591
Changes of benefit terms	-	(314,208)	-	-
Differences between expected and actual experience	-	(39,497)	-	-
Changes of assumptions	-	(21,885)	60,596	-
Benefit payments	(53,126)	(29,307)	(27,617)	(26,706)
Net change in total OPEB liability	21,625	(317,854)	114,825	51,132
Total OPEB liability - beginning	744,516	1,062,370	947,545	896,413
Total OPEB liability - ending (a)	\$ 766,141	\$ 744,516	\$1,062,370	\$ 947,545
Plan fiduciary net position				
Contributions - employer	\$ 53,126	\$ 29,307	\$ 68,695	\$ 26,706
Net investment income	47,100	57,131	45,129	49,134
Benefit payments	(53,126)	(29,307)	(27,617)	(26,706)
Administrative expenses	(429)	(175)	(390)	(358)
Other expenses	-	-	(964)	-
Net change in plan fiduciary net position	46,671	56,956	84,853	48,776
Plan fiduciary net position - beginning	870,131	813,175	728,322	679,546
Plan fiduciary net position - ending (b)	\$ 916,802	\$ 870,131	\$ 813,175	\$ 728,322
Net OPEB liability - ending (a) - (b)	\$ (150,661)	\$ (125,615)	\$ 249,195	\$ 219,223
Covered-employee payroll	\$ 351,415	\$ 287,495	\$ 211,602	\$ 177,473
Net OPEB liability as a % of covered-employee payroll	-42.87%	-43.69%	117.77%	123.52%

Note: Payroll amounts for FYE 2019 and FYE 2020 have been updated to exclude earnings for non-PERS members.



Accounting Information
 (Continued)

Schedule of Contributions

Since establishing the OPEB trust, the District has made regular contributions toward funding the Actuarially Determined Contribution (ADC) and confirmed its intention to continue doing so. This chart shows the contributions for the years since GASB 75 was implemented.

Fiscal Year Ending	6/30/2021	6/30/2020	6/30/2019	6/30/2018
Actuarially Determined Contribution	\$ 19,528	\$ 21,180	\$ 41,696	\$ 41,078
Contributions in relation to the actuarially determined contribution	35,558	53,126	29,307	68,695
Contribution deficiency (excess)	\$ (16,030)	\$ (31,946)	\$ 12,389	\$ (27,617)
Covered employee payroll	\$ 432,463	\$ 351,415	\$ 287,495	\$ 211,602
Contributions as a percentage of covered employee payroll	8.22%	15.12%	10.19%	32.46%

Notes to Schedule

Valuation Date	6/30/2019	7/1/2017
Actuarial cost method	Entry Age Normal Level % of Pay	Entry Age Normal Level % of Pay
Amortization method	Level Dollar, open 25 year	Level Dollar, closed 20 year
Amortization period	25 years remain	16 years remain 17 years remain
Asset valuation method	Market Value	Market Value
Inflation	2.50%	2.75%
Healthcare cost trend rates	5.4% in 2021, fluctuates until ultimate rate of 4% in 2076	8.0% in 2018, stepping down 0.5% each year to 5.0% in 2024
Salary increases	3.00%	3.25%
Investment rate of return	6.15%	6.73%
Retirement age	From 50 to 75	From 50 to 75
Mortality	CalPERS 2017 Experience Study	CalPERS 2014 Experience Study
Mortality Improvement	MW Scale 2020	MW Scale 2017

Note: Payroll amounts for FYE 2018, 2019 and 2020 have been updated to exclude earnings for non-PERS members.



Accounting Information
 (Continued)

Detail of Changes to Net Position

The chart below details changes to all components of Net Position.

Kenwood FPD	Total OPEB Liability (a)	Fiduciary Net Position (b)	Net OPEB Liability (c) = (a) - (b)	(d) Deferred Outflows (Inflows) Due to:				Impact on Statement of Net Position (e) = (c) - (d)
				Assumption Changes	Plan Experience	Investment Experience	Deferred Contributions	
Balance at Fiscal Year Ending 6/30/2020 <i>Measurement Date 6/30/2019</i>	\$ 744,516	\$ 870,131	\$ (125,615)	\$ 23,755	\$ (35,374)	\$ (3,606)	\$ 53,126	\$ (163,516)
Changes During the Period:								
Service Cost	28,121		28,121					28,121
Interest Cost	46,630		46,630					46,630
Expected Investment Income		54,370	(54,370)					(54,370)
Employer Contributions		53,126	(53,126)					(53,126)
Changes of Benefit Terms	-		-					-
Administrative expenses		(429)	429					429
Benefit Payments	(53,126)	(53,126)	-					-
Assumption Changes	-		-	-				-
Plan Experience	-		-		-			-
Investment Experience		(7,270)	7,270			7,270		-
Recognized Deferred Resources				(6,336)	4,123	(472)	(53,126)	55,811
Employer Contributions in Fiscal Year							35,558	(35,558)
Net Changes in Fiscal Year 2020-2021	21,625	46,671	(25,046)	(6,336)	4,123	6,798	(17,568)	(12,063)
Balance at Fiscal Year Ending 6/30/2021 <i>Measurement Date 6/30/2020</i>	\$ 766,141	\$ 916,802	\$ (150,661)	\$ 17,419	\$ (31,251)	\$ 3,192	\$ 35,558	\$ (175,579)



Accounting Information
 (Continued)

Schedule of Deferred Outflows and Inflows of Resources

A listing of all deferred resource bases used to develop the Net Position and OPEB Expense is shown below. Deferred Contributions are not shown.

Measurement Date: June 30, 2020

Deferred Resource					Balance as of Jun 30, 2020	Recognition of Deferred Outflow or Deferred (Inflow) in Measurement Period:						
Date Created	Cause	Initial Amount	Period (Yrs)	Annual Recognition		2019-20 (FYE 2021)	2020-21 (FYE 2022)	2021-22 (FYE 2023)	2022-23 (FYE 2024)	2023-24 (FYE 2025)	2024-25 (FYE 2026)	Thereafter
Investment Earnings												
6/30/2017	Greater than Expected	\$(3,413)	5.00	\$ (683)	\$ (681)	\$ (683)	\$ (681)	\$ -	\$ -	\$ -	\$ -	\$ -
Loss Due To												
6/30/2018	Assumption Changes	60,596	7.03	8,620	34,736	8,620	8,620	8,620	8,620	8,620	256	-
Investment Earnings												
6/30/2018	Less than Expected	5,224	5.00	1,045	2,089	1,045	1,045	1,044	-	-	-	-
Gain Due To												
6/30/2019	Plan Experience	(39,497)	9.58	(4,123)	(31,251)	(4,123)	(4,123)	(4,123)	(4,123)	(4,123)	(4,123)	(10,636)
Gain Due To												
6/30/2019	Assumption Changes	(21,885)	9.58	(2,284)	(17,317)	(2,284)	(2,284)	(2,284)	(2,284)	(2,284)	(2,284)	(5,897)
Investment Earnings												
6/30/2019	Greater than Expected	(6,720)	5.00	(1,344)	(4,032)	(1,344)	(1,344)	(1,344)	(1,344)	-	-	-
Investment Earnings												
6/30/2020	Less than Expected	7,270	5.00	1,454	5,816	1,454	1,454	1,454	1,454	1,454	-	-



Accounting Information

(Continued)

District Contributions to the Plan

District contributions to the Plan occur as benefits are paid to or on behalf of retirees. Benefit payments may occur in the form of direct payments for premiums (“explicit subsidies”) and/or indirect payments to retirees in the form of higher premiums for active employees (“implicit subsidies”). Note that the implicit subsidy contribution does not represent cash payments to retirees, but the reclassification of a portion of active healthcare expense to be recognized as a retiree healthcare cost. For details, see Addendum 1 – Important Background Information.

District OPEB contributions paid during the measurement period are shown below.

Employer Contributions During the Measurement Period, Jul 1, 2019 thru Jun 30, 2020	Kenwood FPD
Employer Contributions to the Trust	\$ -
Employer Contributions in the Form of Direct Benefit Payments (not reimbursed by trust)	42,520
Implicit contributions	10,606
<i>Total Employer Contributions During the Measurement Period</i>	\$ 53,126

This chart shows OPEB contributions paid after the measurement date but prior to this current fiscal year end.

Employer Contributions During the Fiscal Year, Jul 1, 2020 thru Jun 30, 2021	Kenwood FPD
Employer Contributions to the Trust	\$ -
Employer Contributions in the Form of Direct Benefit Payments (not reimbursed by trust)	23,793
Implicit contributions	11,765
<i>Total Employer Contributions During the Fiscal Year</i>	\$ 35,558



Accounting Information

(Continued)

Projected Benefit Payments (15-year projection)

The following is an estimate of other post-employment benefits to be paid on behalf of current retirees and current employees expected to retire from the District. Expected annual benefits have been projected on the basis of the actuarial assumptions outlined in Section 3.

These projections do not include any benefits expected to be paid on behalf of current active employees *prior to* retirement, nor do they include any benefits for potential *future employees* (i.e., those who might be hired in future years).

Projected Annual Benefit Payments							
Fiscal Year Ending June 30	Explicit Subsidy			Implicit Subsidy			Total
	Current Retirees	Future Retirees	Total	Current Retirees	Future Retirees	Total	
2020	\$ 42,520	\$ -	\$ 42,520	\$ 10,606	\$ -	\$ 10,606	\$ 53,126
2021	23,793	-	23,793	11,765	-	11,765	35,558
2022	13,703	2,802	16,505	-	106	106	16,611
2023	13,888	5,281	19,169	-	685	685	19,854
2024	14,026	10,579	24,605	-	2,018	2,018	26,623
2025	14,123	16,959	31,082	-	4,055	4,055	35,137
2026	14,181	24,535	38,716	-	7,034	7,034	45,750
2027	14,203	31,127	45,330	-	10,391	10,391	55,721
2028	14,192	37,212	51,404	-	14,192	14,192	65,596
2029	14,155	43,097	57,252	-	18,705	18,705	75,957
2030	14,095	48,037	62,132	-	23,512	23,512	85,644
2031	14,011	53,400	67,411	-	29,216	29,216	96,627
2032	13,906	57,763	71,669	-	35,361	35,361	107,030
2033	13,766	62,390	76,156	-	42,557	42,557	118,713
2034	13,602	67,233	80,835	-	44,428	44,428	125,263

The amounts shown in the Explicit Subsidy table reflect the expected payment by the District toward retiree medical premiums in each of the years shown. The amounts are shown separately, and in total, for those retired on the valuation date (“current retirees”) and those expected to retire after the valuation date (“future retirees”).

The amounts shown in the Implicit Subsidy table reflect the expected excess of retiree medical and prescription drug claims over the premiums expected to be charged during the year for retirees’ coverage. These amounts are also shown separately and in total for those currently retired on the valuation date and for those expected to retire in the future.



Accounting Information
 (Concluded)

Sample Journal Entries

Beginning Account Balances

As of the fiscal year beginning 7/1/2020

	Debit	Credit
Net OPEB Liability	125,615	
Deferred Resource -- Assumption Changes	23,755	
Deferred Resource -- Plan experience		35,374
Deferred Resource -- Investment Experience		3,606
Deferred Resource -- Contributions	53,126	
Net Position		163,516

* The entries above assume nothing is on the books at the beginning of the year. So to the extent that values already exist in, for example, the Net OPEB Liability account, then only the difference should be adjusted. The entries above represent the values assumed to exist at the start of the fiscal year.

Journal entry to recharacterize retiree benefit payments not reimbursed by a trust, and record cash contributions to the trust during the fiscal year

	Debit	Credit
OPEB Expense	23,793	
Premium Expense		23,793
OPEB Expense	-	
Cash		-

* This entry assumes a prior journal entry was made to record the payment for retiree premiums. This entry assumes the prior entry debited an account called "Premium Expense" and credited Cash. This entry reverses the prior debit to "Premium Expense" and recharacterizes that entry as an "OPEB Expense". Also, the entry for cash contributions to the trust is shown.

Journal entries to record implicit subsidies during the fiscal year

	Debit	Credit
OPEB Expense	11,765	
Premium Expense		11,765

* This entry assumes that premiums for active employees were recorded to an account called "Premium Expense". This entry reverses the portion of premium payments that represent implicit subsidies and assigns that value to OPEB Expense.

Journal entries to record other account activity during the fiscal year

	Debit	Credit
Net OPEB Liability	25,046	
Deferred Resource -- Assumption Changes		6,336
Deferred Resource -- Plan experience	4,123	
Deferred Resource -- Investment Experience	6,798	
Deferred Resource -- Contributions		17,568
OPEB Expense		12,063



C. Funding Information

Prefunding (setting aside funds to accumulate in an irrevocable OPEB trust) has certain advantages, one of which is the ability to (potentially) use a higher discount rate in the determination of liabilities for GASB 75 reporting purposes. The District has been prefunding its OPEB liability by contributing 100% or more of the Actuarially Determined Contribution (ADC) each year.

Different terminology is sometimes used by actuaries and accountants when referring to key liability and expense components. Here are some of these terms which are often interchangeable:

Actuarial Funding Terminology

Present Value of Projected Benefits (PVPB)
 Actuarially Accrued Liability (AAL)
 Market Value of Assets
 Unfunded Actuarially Accrued Liability (UAAL)
 Normal Cost

GASB 75 Terminology

N/A; typically not reported for accounting purposes
 Total OPEB Liability (TOL)
 Fiduciary Net Position
 Net OPEB Liability
 Service Cost

The District approved development of Actuarially Determined Contributions (ADC) based on the following two components, which are then adjusted with interest to the District’s fiscal year end:

- The amounts attributed to service performed in the current fiscal year (the normal cost) and
- Amortization of the unfunded actuarial accrued liability (UAAL).

The ADC determined for the District’s fiscal year ending June 30, 2021, was developed based on the June 2019 actuarial valuation using a 6.15% discount rate. A summary is shown below:

Discount Rate	6.15%
Actuarial Accrued Liability (projected)	\$ 774,211
Actuarial Value of Assets (projected)	923,644
Unfunded Actuarial Accrued Liability (UAAL)	(149,433)
Amortization Factor*	13.3783
Actuarially Determined Contribution for FYE 2021	
Amortization of UAAL	\$ (11,170)
Normal Cost	29,566
Interest to Fiscal Year End	1,132
Total ADC	\$ 19,528

* Determined on a level dollar basis over an open 25 year period

In our professional judgement, the ADC determined on this basis should provide for trust sufficiency, based on the current plan provisions and employee data, if all assumptions are exactly realized *and providing that the District contribute 100% or more of the total ADC each year*. When an agency commits to funding the trust at or above the ADC, GASB 75 allows use of the expected long term trust return to be used as the discount rate in determining the plan liability. Even so, the ADC developed on this basis does not guarantee trust sufficiency due to the non-trivial risk that the assumptions used to determine plan contributions may not be realized.



D. Certification

The purpose of this report is to provide actuarial information of the other postemployment benefits (OPEB) provided by the Kenwood Fire Protection District (the District) in compliance with Statement 75 of the Governmental Accounting Standards Board (GASB 75). We summarized the benefits in this report and our calculations were based on our understanding of the benefits as described herein.

In preparing this report we relied without audit on information provided by the District. This information includes, but is not limited to, plan provisions, census data, and financial information. We performed a limited review of this data and found the information to be reasonably consistent. The accuracy of this report is dependent on this information and if any of the information we relied on is incomplete or inaccurate, then the results reported herein will be different from any report relying on more accurate information.

We consider the actuarial assumptions and methods used in this report to be individually reasonable under the requirements imposed by GASB 75 and taking into consideration reasonable expectations of plan experience. The results provide an estimate of the plan's financial condition at one point in time. Future actuarial results may be significantly different due to a variety of reasons including, but not limited to, demographic and economic assumptions differing from future plan experience, changes in plan provisions, changes in applicable law, or changes in the value of plan benefits relative to other alternatives available to plan members.

Alternative assumptions may also be reasonable; however, demonstrating the range of potential plan results based on alternative assumptions was beyond the scope of our assignment except to the limited extent required by GASB 75 and in accordance with the District's stated OPEB funding policy. Results for accounting purposes may be materially different than results obtained for other purposes such as plan termination, liability settlement, or underlying economic value of the promises made by the plan.

This report is prepared solely for the use and benefit of the District and may not be provided to third parties without prior written consent of MacLeod Watts. Exceptions are: The District may provide copies of this report to their professional accounting and legal advisors who are subject to a duty of confidentiality, and the District may provide this work to any party if required by law or court order. No part of this report should be used as the basis for any representations or warranties in any contract or agreement without the written consent of MacLeod Watts.

The undersigned actuary is unaware of any relationship that might impair the objectivity of this work. Nothing within this report is intended to be a substitute for qualified legal or accounting counsel. The actuary is a member of the American Academy of Actuaries and meets the qualification standards for rendering this opinion.

Signed: August 16, 2021

Catherine L. MacLeod, FSA, FCA, EA, MAAA



E. Supporting Information

Section 1 - Summary of Employee Data

Active employees: The District reported 5 active PERS employees in the data provided to us for the June 2019 valuation. All 5 were enrolled in the medical program as of the valuation date.

Distribution of Benefits-Eligible Active Employees								
Current Age	Years of Service						Total	Percent
	Under 1	1 to 4	5 to 9	10 to 14	15 to 19	20 & Up		
Under 25							0	0%
25 to 29		1					1	20%
30 to 34		1					1	20%
35 to 39							0	0%
40 to 44		1					1	20%
45 to 49						1	1	20%
50 to 54	1						1	20%
55 to 59							0	0%
60 to 64							0	0%
65 to 69							0	0%
70 & Up							0	0%
Total	1	3	0	0	0	1	5	100%
Percent	20%	60%	0%	0%	0%	20%	100%	

	<u>July 2017</u>	<u>June 2019</u>
Valuation		
Average Attained Age for Actives	38.8	39.9
Average Years of Service	7.4	6.4

Retired members: As of the June 30, 2019, valuation date, there were 2 retirees and 1 surviving spouse currently eligible for benefits under this plan, whose ages and service are summarized here.

Retiree Age and Service Chart				
	Age	Age at Retirement	District Years of Service	PERS Years of Service
Retiree 1	54.0	51.9	5.2	26
Retiree 2	73.3	66.0	16.5	16.5
Survivor	86.5	63.0	20.0	20.0
Average	71.3	60.3	13.9	20.8

Retiree 1 received a lump-sum payment during fiscal year ending June 30, 2020, in lieu of future District-paid medical subsidies. No future retiree health benefits are anticipated for this retiree.



Supporting Information

(Continued)

Section 1 - Summary of Employee Data

(continued)

Counts by benefit level: Benefits payable under this program and the District’s corresponding liability vary significantly based on the group into which members fall. The following chart summarizes the number of active and retired members in each benefit group. For details, please refer to the description of benefits in Section 2A, which begins on page 28.

Counts by Employee Group				
Group	Actives	Retirees	Survivors	Total
Management	1	2	1	4
Firefighters	4	0	0	4
Total	5	2	1	8

Summary of Plan Member Counts: GASB 75 requires the employer to report specific plan member counts. The chart below shows these counts as of the June 30, 2019, valuation date.

Summary of Plan Member Counts	
Number of active plan members	5
Number of inactive plan members currently receiving benefits	2
Number of inactive plan members entitled to but not receiving benefits	1*

* Former employee eligible for lump-sum payment in lieu of retiree medical payments



Supporting Information

(Continued)

Section 2 - Summary of Retiree Benefit Provisions

OPEB provided: The District reported the following OPEB: retiree medical coverage.

Access to coverage: Medical coverage is provided through CalPERS as permitted under the Public Employees’ Medical and Hospital Care Act (PEMHCA). This coverage requires the employee to satisfy the requirements for retirement under CalPERS: either (a) attainment of age 50 with 5 years of State or public agency service or (b) an approved disability retirement. The employee must begin his or her *pension benefit* within 120 days of terminating employment with the District to be eligible to continue medical coverage through the District and be entitled to the employer subsidy described below.

If an eligible employee is not already enrolled in the medical plan, he or she may enroll within 60 days of retirement or during any future open enrollment period. Coverage may be continued at the retiree’s option for his or her lifetime. A surviving spouse and other eligible dependents may also continue coverage, though may or may not receive a paid benefit from the District.

Retiree medical benefits provided: The District provides retiree medical benefits, as defined in recently updated PEMHCA resolutions and in various bargaining or employment agreements. There are two separate resolutions defining benefits, as summarized below:

- *For Management employees:* The District contributes the full cost of coverage for the retiree and his or her eligible covered dependents, up to but not exceeding \$2,932 per month in 2020.¹
- *For Professional Firefighters:* The District contributes the Minimum Employer Contribution (MEC) for all retirees in this group who retain coverage in the District’s medical plan in retirement. The 2019 MEC is \$136 per month, which increased to \$139 per month in 2020.² A surviving spouse eligible to receive survivor pension benefits is also eligible to continue coverage and receive the MEC benefit for the remainder of his or her lifetime.

Current premium rates: The 2020 monthly healthcare premium rates are shown below. If different rates apply where the member resides outside of this area, those rates are reflected in the valuation, but not listed here. The additional CalPERS administration fee is assumed to be separately expensed each year and has not been projected as an OPEB liability in this valuation.

Region 1 2020 Health Plan Rates						
	Actives and Pre-Med Retirees			Medicare Eligible Retirees		
Plan	Ee Only	Ee & 1	Ee & 2+	Ee Only	Ee & 1	Ee & 2+
Anthem Traditional HMO	\$ 1,184.84	\$ 2,369.68	\$ 3,080.58	\$ 388.15	\$ 776.30	\$ 1,487.20
PERS Choice PPO	861.18	1,722.36	2,239.07	351.39	702.78	1,219.49
PERS Select PPO	520.29	1,040.58	1,352.75	351.39	702.78	1,014.95
PERSCare PPO	1,133.14	2,266.28	2,946.16	384.78	769.56	1,449.44

¹ One retired employee will be receiving retiree healthcare coverage from another agency. In February 2020, the District made a one-time, lump-sum payment to the retiree in lieu of future monthly retiree medical benefits.

² The District provides healthcare benefits in addition to those defined in the PEMHCA resolutions to active employees through a pre-tax flexible benefit plan. It is our understanding that such additional payments are not required to be provided to retired employees to meet PEMHCA requirements.



Supporting Information

(Continued)

Section 3 - Actuarial Methods and Assumptions

The ultimate real cost of an employee benefit plan is the value of all benefits and other expenses of the plan over its lifetime. These payments depend only on the terms of the plan and the administrative arrangements adopted. The actuarial assumptions are used to estimate the cost of these benefits; the funding method spreads the expected costs on a level basis over the life of the plan.

Important Dates

Fiscal Year End	June 30, 2021
GASB 75 Measurement Date	Last day of the prior fiscal year (June 30, 2020)
Valuation Date	June 30, 2019

Valuation Methods

Funding Method	Entry Age Normal Cost, level percent of pay
Asset Valuation Method	Market value of assets
Participants Valued	Only current active employees and retired participants and covered dependents are valued. No future entrants are considered in this valuation.

Development of Age-related Medical Premiums

Actual premium rates for retirees and their spouses were adjusted to an age-related basis by applying medical claim cost factors developed from the data presented in the report, "Health Care Costs – From Birth to Death", sponsored by the Society of Actuaries. A description of the use of claims cost curves can be found in MacLeod Watts's Age Rating Methodology provided in Addendum 2 to this report.

Representative claims costs derived for retirees not currently covered or not expected to be eligible for Medicare were developed from the program dataset provided by CalPERS. Sample monthly claim costs in 2020 used in developing the liability are shown at the top of the next page. These claim costs are projected and compared to projected premium rates (see 2020 rates on page 20) to develop the implicit subsidy liability.

Medicare-eligible retirees are assumed to be covered by plans that are rated based solely on the experience of Medicare retirees with no subsidy by active employee premiums. With one exception the employer's contribution is less than the lowest age adjusted premium and any implicit subsidy between retirees in this group is expected to be paid by other retirees. As such, age-based premiums were not applied for these members.



Supporting Information
 (Continued)

Section 3 - Actuarial Methods and Assumptions (Valuation Methods – continued)

Development of Age-related
 Medical Premiums (continued)

Expected Monthly Claims by Medical Plan for Selected Ages						
Region	Medical Plan	Male				
		50	53	56	59	62
Region 1	Anthem Traditional HMO	\$ 1,145	\$ 1,350	\$ 1,568	\$ 1,797	\$ 2,043
	PERS Choice PPO	773	912	1,059	1,214	1,380
	PERS Select PPO	543	640	744	852	969
	PERSCare PPO	960	1,132	1,315	1,507	1,714
Region	Medical Plan	Female				
		50	53	56	59	62
Region 1	Anthem Traditional HMO	\$ 1,419	\$ 1,558	\$ 1,677	\$ 1,812	\$ 1,998
	PERS Choice PPO	958	1,052	1,132	1,224	1,349
	PERS Select PPO	673	739	795	859	947
	PERSCare PPO	1,190	1,307	1,406	1,520	1,675

Economic Assumptions

Trust Administrative Expenses	.10% of trust assets
Long Term Return on Assets/ Discount Rates for Accounting	6.25% as of June 30, 2020 and June 30, 2019 net of plan investment expenses
Long Term Return on Assets/ Discount Rates for Funding	6.15% as of June 30, 2020 and June 30, 2019, net of plan investment expenses and trust administrative expenses
Discount Rate	6.25% as of June 30, 2020 and June 30, 2019
General Inflation Rate	2.5% per year
Salary Increase	3.0% per year; since benefits do not depend on salary, this is used to allocate the cost of benefits between service years.
Healthcare Trend	The required PEMHCA minimum employer contribution (MEC) is assumed to increase by 4.0% annually. This implies a long-term spread between CPI and CPI-Med of 1.5%. The healthcare trend applied to medical plan premiums and claims costs by age are assumed to increase once each year and were developed using the Getzen Model 2019_b published by the Society of Actuaries using the following settings: CPI: 2.5%; Real GDP Growth: 1.5%; Excess Medical Growth: 1.2%; Expected Health Share of GDP in 2028: 20.5%; Resistance Point: 25%; Year after which medical growth is limited to growth in GDP: 2075.



Supporting Information
 (Continued)

Section 3 - Actuarial Methods and Assumptions

Healthcare Trend (continued)

The increases over the prior year’s levels are assumed to be effective on the dates shown below:

Effective January 1	Premium Increase	Effective January 1	Premium Increase
2020	Actual	2060-66	4.80%
2021	5.40%	2067	4.70%
2022	5.30%	2068	4.60%
2023-26	5.20%	2069	4.50%
2027-46	5.30%	2070-71	4.40%
2047	5.20%	2072	4.30%
2048-49	5.10%	2073-74	4.20%
2050-53	5.00%	2075	4.10%
2054-59	4.90%	2076 & later	4.00%

Medicare Eligibility

Absent contrary data, all individuals are assumed to be eligible for Medicare Parts A and B at age 65.

Participant Election Assumptions

Participation Rate

Active employees: Assumed participation of active employees in retirement varies by benefit level.

- (a) 100%, if a District Management employee
- (b) 80%, if member of the professional fire fighters’ group

We assume current plan elections will continue in retirement.

Retired participants: Existing medical plan elections are assumed to continue until the retiree’s death.

Spouse Coverage

Existing elections for spouse coverage are assumed to continue until retirement and, for current retirees, until the spouse’s death. Actual spouse ages are used, where known; if not, husbands are assumed to be 3 years older than their wives.

Spouse gender is assumed to be the opposite of the employee.

Dependent Coverage

Management employees and retirees: Those currently covering dependent children are assumed to retain that coverage until the youngest reported dependent child reaches age 26.



Supporting Information

(Continued)

Section 3 - Actuarial Methods and Assumptions (Demographic Assumptions – continued)

Demographic Assumptions

Demographic actuarial assumptions used in this valuation are based on the 2017 experience study of the California Public Employees Retirement System using data from 1997 to 2015, except for a different basis used to project future mortality improvements.

Mortality Improvement MacLeod Watts Scale 2020 applied generationally from 2015
(see Addendum 3)

Retirement Formulas		Fire Safety
	Classic:	2.0% @ 50
	PEPRA:	2.7% @ 57

For sample rates of assumed mortality, service and disability retirement and separation (termination) prior to retirement at selected ages, please refer to our June 2019 valuation report and/or the CalPERS experience study referenced above.

Changes recognized in the current measurement period:

None



Addendum 1: Important Background Information

General Types of Other Post-Employment Benefits (OPEB)

Post-employment benefits other than pensions (OPEB) comprise a part of compensation that employers offer for services received. The most common OPEB are medical, prescription drug, dental, vision, and/or life insurance coverage. Other OPEB may include outside group legal, long-term care, or disability benefits outside of a pension plan. OPEB does not generally include COBRA, vacation, sick leave (unless converted to defined benefit OPEB), or other direct retiree payments.

A direct employer payment toward the cost of OPEB benefits is referred to as an “explicit subsidy”. In addition, if claims experience of employees and retirees are pooled when determining premiums, retiree premiums are based on a pool of members which, on average, are younger and healthier. For certain types of coverage such as medical insurance, this results in an “implicit subsidy” of retiree premiums by active employee premiums since the retiree premiums are lower than they would have been if retirees were insured separately. GASB 75 and Actuarial Standards of Practice generally require that an implicit subsidy of retiree premium rates be valued as an OPEB liability.

Expected retiree claims		
Premium charged for retiree coverage		Covered by higher active premiums
Retiree portion of premium	Agency portion of premium Explicit subsidy	Implicit subsidy

This chart shows the sources of funds needed to cover expected medical claims for pre-Medicare retirees. The portion of the premium paid by the Agency does not impact the amount of the implicit subsidy.

Valuation Process

The valuation was based on employee census data and benefits provided by the District. A summary of the employee data is provided in Section 1 and a summary of the benefits provided under the Plan is provided in Section 2. While individual employee records have been reviewed to verify that they are reasonable in various respects, the data has not been audited and we have otherwise relied on the District as to its accuracy. The valuation was also based on the actuarial methods and assumptions described in Section 3.

In developing the projected benefit values and liabilities, we first determine an expected premium or benefit stream over the employee’s future retirement. Benefits may include both direct employer payments (explicit subsidies) and/or an implicit subsidy, arising when retiree premiums are expected to be subsidized by active employee premiums. The projected benefit streams reflect assumed trends in the cost of those benefits and assumptions as to the expected date(s) when benefits will end. We then apply assumptions regarding:

- The probability that each individual employee will or will not continue in service to receive benefits.
- The probability of when such retirement will occur for each retiree, based on current age, service and employee type; and
- The likelihood that future retirees will or will not elect retiree coverage (and benefits) for themselves and/or their dependents.



Important Background Information

(Continued)

We then calculate a present value of these benefits by discounting the value of each future expected benefit payment, multiplied by the assumed expectation that it will be paid, back to the valuation date using the discount rate. These benefit projections and liabilities have a very long time horizon. The final payments for currently active employees may not be made for many decades.

The resulting present value for each employee is allocated as a level percent of payroll each year over the employee's career using the entry age normal cost method and the amounts for each individual are then summed to get the results for the entire plan. This creates a cost expected to increase each year as payroll increases. Amounts attributed to prior fiscal years form the "Total OPEB Liability". The OPEB cost allocated for active employees in the current year is referred to as "Service Cost".

Where contributions have been made to an irrevocable OPEB trust, the accumulated value of trust assets ("Fiduciary Net Position") is applied to offset the "Total OPEB Liability", resulting in the "Net OPEB Liability". If a plan is not being funded, then the Net OPEB Liability is equal to the Total OPEB Liability.

It is important to remember that an actuarial valuation is, by its nature, a projection of one possible future outcome based on many assumptions. To the extent that actual experience is not what we assumed, future results will differ. Some possible sources of future differences may include:

- A significant change in the number of covered or eligible plan members
- A significant increase or decrease in the future premium rates
- A change in the subsidy provided by the Agency toward retiree premiums
- Longer life expectancies of retirees
- Significant changes in expected retiree healthcare claims by age, relative to healthcare claims for active employees and their dependents
- Higher or lower returns on plan assets or contribution levels other than were assumed, and/or
- Changes in the discount rate used to value the OPEB liability



Important Background Information

(Continued)

Requirements of GASB 75

The Governmental Accounting Standards Board (GASB) issued GASB Statement No. 75, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. This Statement establishes standards for the measurement, recognition, and disclosure of OPEB expense and related liabilities (assets), note disclosures, and, required supplementary information (RSI) in the financial reports of state and local governmental employers.

Important Dates

GASB 75 requires that the information used for financial reporting falls within prescribed timeframes. Actuarial valuations of the total OPEB liability are generally required at least every two years. If a valuation is not performed as of the Measurement Date, then liabilities are required to be based on roll forward procedures from a prior valuation performed no more than 30 months and 1 day prior to the most recent year-end. In addition, the net OPEB liability is required to be measured as of a date no earlier than the end of the prior fiscal year (the “Measurement Date”).

Recognition of Plan Changes and Gains and Losses

Under GASB 75, gains and losses related to changes in Total OPEB Liability and Fiduciary Net Position are recognized in OPEB expense systematically over time.

- *Timing of recognition:* Changes in the Total OPEB Liability relating to changes in plan benefits are recognized immediately (fully expensed) in the year in which the change occurs. Gains and Losses are amortized, with the applicable period based on the type of gain or loss. The first amortized amounts are recognized in OPEB expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in future OPEB expense.
- *Deferred recognition periods:* These periods differ depending on the source of the gain or loss.

Difference between projected
and actual trust earnings:

5 year straight-line recognition

All other amounts:

Straight-line recognition over the expected average remaining service lifetime (EARSL) of all members that are provided with benefits, determined as of the beginning of the Measurement Period. In determining the EARSL, all active, retired and inactive (vested) members are counted, with the latter two groups having 0 remaining service years.



Important Background Information

(Continued)

Implicit Subsidy Plan Contributions

An implicit subsidy occurs when expected retiree claims exceed the premiums charged for retiree coverage. When this occurs, we expect part of the premiums paid for active employees to cover a portion of retiree claims. This transfer represents the current year’s “implicit subsidy”. Because GASB 75 treats payments to an irrevocable trust *or directly to the insurer* as employer contributions, each year’s implicit subsidy is treated as a contribution toward the payment of retiree benefits.

The following hypothetical example illustrates this treatment:

Hypothetical Illustration of Implicit Subsidy Recognition	For Active Employees	For Retired Employees
<i>Prior to Implicit Subsidy Adjustment</i>		
Premiums Paid by Agency During Fiscal Year	\$ 411,000	\$ 48,000
Accounting Treatment	Compensation Cost for Active Employees	Contribution to Plan & Benefits Paid from Plan
<i>After Implicit Subsidy Adjustment</i>		
Premiums Paid by Agency During Fiscal Year	\$ 411,000	\$ 48,000
Implicit Subsidy Adjustment	(23,000)	23,000
Accounting Cost of Premiums Paid	\$ 388,000	\$ 71,000
Accounting Treatment Impact	Reduces Compensation Cost for Active Employees	Increases Contributions to Plan & Benefits Paid from Plan

The example above shows that total payments toward active and retired employee healthcare premiums is the same, but for accounting purposes part of the total is shifted from actives to retirees. This shifted amount is recognized as an OPEB contribution and reduces the current year’s premium expense for active employees.



Important Background Information

(Continued)

Discount Rate

When the financing of OPEB liabilities is on a pay-as-you-go basis, GASB 75 requires that the discount rate used for valuing liabilities be based on the yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher (or equivalent quality on another rating scale). When a plan sponsor makes regular, sufficient contributions to a trust in order to prefund the OPEB liabilities, GASB 75 allows use of a rate up to the expected rate of return of the trust. Therefore, prefunding has an advantage of potentially being able to report overall lower liabilities due to future expected benefits being discounted at a higher rate.

Actuarial Funding Method and Assumptions

The “ultimate real cost” of an employee benefit plan is the value of all benefits and other expenses of the plan over its lifetime. These expenditures are dependent only on the terms of the plan and the administrative arrangements adopted, and as such are not affected by the actuarial funding method.

The actuarial funding method attempts to spread recognition of these expected costs on a level basis over the life of the plan, and as such sets the “incidence of cost”. GASB 75 specifically requires that the actuarial present value of projected benefit payments be attributed to periods of employee service using the Entry Age Actuarial Cost Method, with each period’s service cost determined as a level percentage of pay.

The results of this report may not be appropriate for other purposes, where other assumptions, methodology and/or actuarial standards of practice may be required or more suitable.



Addendum 2: MacLeod Watts Age Rating Methodology

Both accounting standards (e.g. GASB 75) and actuarial standards (e.g. ASOP 6) require that expected retiree claims, not just premiums paid, be reflected in most situations where an actuary is calculating retiree healthcare liabilities. Unfortunately, the actuary is often required to perform these calculations without any underlying claims information. In most situations, the information is not available, but even when available, the information may not be credible due to the size of the group being considered.

Actuaries have developed methodologies to approximate healthcare claims from the premiums being paid by the plan sponsor. Any methodology requires adopting certain assumptions and using general studies of healthcare costs as substitutes when there is a lack of credible claims information for the specific plan being reviewed.

Premiums paid by sponsors are often uniform for all employee and retiree ages and genders, with a drop in premiums for those participants who are Medicare-eligible. While the total premiums are expected to pay for the total claims for the insured group, on average, the premiums charged would not be sufficient to pay for the claims of older insureds and would be expected to exceed the expected claims of younger insureds. An age-rating methodology takes the typically uniform premiums paid by plan sponsors and spreads the total premium dollars to each age and gender intended to better approximate what the insurer might be expecting in actual claims costs at each age and gender.

The process of translating premiums into expected claims by age and gender generally follows the steps below.

1. *Obtain or Develop Relative Medical Claims Costs by Age, Gender, or other categories that are deemed significant.* For example, a claims cost curve might show that, if a 50 year old male has \$1 in claims, then on average a 50 year old female has claims of \$1.25, a 30 year male has claims of \$0.40, and an 8 year old female has claims of \$0.20. The claims cost curve provides such relative costs for each age, gender, or any other significant factor the curve might have been developed to reflect. Section 3 provides the source of information used to develop such a curve and shows sample relative claims costs developed for the plan under consideration.
2. *Obtain a census of participants, their chosen medical coverage, and the premium charged for their coverage.* An attempt is made to find the group of participants that the insurer considered in setting the premiums they charge for coverage. That group includes the participant and any covered spouses and children. When information about dependents is unavailable, assumptions must be made about spouse age and the number and age of children represented in the population. These assumptions are provided in Section 3.
3. *Spread the total premium paid by the group to each covered participant or dependent based on expected claims.* The medical claims cost curve is used to spread the total premium dollars paid by the group to each participant reflecting their age, gender, or other relevant category. After this step, the actuary has a schedule of expected claims costs for each age and gender for the current premium year. It is these claims costs that are projected into the future by medical cost inflation assumptions when valuing expected future retiree claims.

The methodology described above is dependent on the data and methodologies used in whatever study might be used to develop claims cost curves for any given plan sponsor. These methodologies and assumptions can be found in the referenced paper cited as a source in the valuation report.



Addendum 3: MacLeod Watts Mortality Projection Methodology

Actuarial standards of practice (e.g., ASOP 35, Selection of Demographic and Other Noneconomic Assumptions for Measuring Pension Obligations, and ASOP 6, Measuring Retiree Group Benefits Obligations) indicate that the actuary should reflect the effect of mortality improvement (i.e., longer life expectancies in the future), both before and after the measurement date. The development of credible mortality improvement rates requires the analysis of large quantities of data over long periods of time. Because it would be extremely difficult for an individual actuary or firm to acquire and process such extensive amounts of data, actuaries typically rely on large studies published periodically by organizations such as the Society of Actuaries or Social Security Administration.

As noted in a recent actuarial study on mortality improvement, key principles in developing a credible mortality improvement model would include the following:

- (1) Short-term mortality improvement rates should be based on recent experience.
- (2) Long-term mortality improvement rates should be based on expert opinion.
- (3) Short-term mortality improvement rates should blend smoothly into the assumed long-term rates over an appropriate transition period.

The **MacLeod Watts Scale 2020** was developed from a blending of data and methodologies found in two published sources: (1) the Society of Actuaries Mortality Improvement Scale MP-2019 Report, published in October 2019 and (2) the demographic assumptions used in the 2019 Annual Report of the Board of Trustees of the Federal Old-Age and Survivors Insurance and Federal Disability Insurance Trust Funds, published April 2019.

MacLeod Watts Scale 2020 is a two-dimensional mortality improvement scale reflecting both age and year of mortality improvement. The underlying base scale is Scale MP-2019 which has two segments – (1) historical improvement rates for the period 1951-2015 and (2) an estimate of future mortality improvement for years 2016-2018 using the Scale MP-2019 methodology but utilizing the assumptions obtained from Scale MP-2015. The MacLeod Watts scale then transitions from the 2018 improvement rate to the Social Security Administration (SSA) Intermediate Scale linearly over the 10-year period 2019-2028. After this transition period, the MacLeod Watts Scale uses the constant mortality improvement rate from the SSA Intermediate Scale from 2028-2042. The SSA's Intermediate Scale has a final step down in 2043 which is reflected in the MacLeod Watts scale for years 2043 and thereafter. Over the ages 95 to 115, the SSA improvement rate is graded to zero.

Scale MP-2019 can be found at the SOA website and the projection scales used in the 2019 Social Security Administrations Trustees Report at the Social Security Administration website.



Glossary

Actuarial Funding Method – A procedure which calculates the actuarial present value of plan benefits and expenses, and allocates these expenses to time periods, typically as a normal cost and an actuarial accrued liability

Actuarial Present Value of Projected Benefits (APVPB) – The amount presently required to fund all projected plan benefits in the future. This value is determined by discounting the future payments by an appropriate interest rate and the probability of nonpayment.

CalPERS – Many state governments maintain a public employee retirement system; CalPERS is the California program, covering all eligible state government employees as well as other employees of other governments within California who have elected to join the system

Defined Benefit (DB) – A pension or OPEB plan which defines the monthly income or other benefit which the plan member receives at or after separation from employment

Deferred Contributions – When an employer makes contributions after the measurement date and prior to the fiscal year end, recognition of these contributions is deferred to a subsequent accounting period by creating a deferred resource. We refer to these contributions as Deferred Contributions.

Defined Contribution (DC) – A pension or OPEB plan which establishes an individual account for each member and specifies how contributions to each active member's account are determined and the terms of distribution of the account after separation from employment

Discount Rate - Interest rate used to discount future potential benefit payments to the valuation date. Under GASB 75, if a plan is prefunded, then the discount rate is equal to the expected trust return. If a plan is not prefunded (pay-as-you-go), then the rate of return is based on a yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

Expected Average Remaining Service Lifetime (EARSL) – Average of the expected remaining service lives of all employees that are provided with benefits through the OPEB plan (active employees and inactive employees), beginning in the current period

Entry Age Actuarial Cost Method – An actuarial funding method where, for each individual, the actuarial present value of benefits is levelly spread over the individual's projected earnings or service from entry age to the last age at which benefits can be paid

Explicit Subsidy – The projected dollar value of future retiree healthcare costs expected to be paid directly by the Employer, e.g., the Employer's payment of all or a portion of the monthly retiree premium billed by the insurer for the retiree's coverage

Fiduciary Net Position – The value of trust assets used to offset the Total OPEB Liability to determine the Net OPEB Liability.

Government Accounting Standards Board (GASB) – A private, not-for-profit organization which develops generally accepted accounting principles (GAAP) for U.S. state and local governments; like FASB, it is part of the Financial Accounting Foundation (FAF), which funds each organization and selects the members of each board

Health Care Trend – The assumed rate(s) of increase in future dollar values of premiums or healthcare claims, attributable to increases in the cost of healthcare; contributing factors include medical inflation, frequency or extent of utilization of services and technological developments.



Glossary

(Continued)

Implicit Subsidy – The projected difference between future retiree claims and the premiums to be charged for retiree coverage; this difference results when the claims experience of active and retired employees are pooled together and a ‘blended’ group premium rate is charged for both actives and retirees; a portion of the active employee premiums subsidizes the retiree premiums.

Net OPEB Liability (NOL) – The liability to employees for benefits provided through a defined benefit OPEB. Only assets administered through a trust that meet certain criteria may be used to reduce the Total OPEB Liability.

Net Position – The Impact on Statement of Net Position is the Net OPEB Liability adjusted for deferred resource items

OPEB Expense – The OPEB expense reported in the Agency’s financial statement. OPEB expense is the annual cost of the plan recognized in the financial statements.

Other Post-Employment Benefits (OPEB) – Post-employment benefits other than pension benefits, most commonly healthcare benefits but also including life insurance if provided separately from a pension plan

Pay-As-You-Go (PAYGO) – Contributions to the plan are made at about the same time and in about the same amount as benefit payments and expenses coming due

PEMHCA – The Public Employees’ Medical and Hospital Care Act, established by the California legislature in 1961, provides community-rated medical benefits to participating public employers. Among its extensive regulations are the requirements that a contracting Agency contribute toward medical insurance premiums for retired annuitants and that a contracting Agency file a resolution, adopted by its governing body, with the CalPERS Board establishing any new contribution.

Plan Assets – The value of cash and investments considered as ‘belonging’ to the plan and permitted to be used to offset the AAL for valuation purposes. To be considered a plan asset, GASB 75 requires (a) contributions to the OPEB plan be irrevocable, (b) OPEB assets to dedicated to providing OPEB benefit to plan members in accordance with the benefit terms of the plan, and (c) plan assets be legally protected from creditors, the OPEB plan administrator and the plan members.

Public Agency Miscellaneous (PAM) – Non-safety public employees.

Select and Ultimate – Actuarial assumptions which contemplate rates which differ by year initially (the select period) and then stabilize at a constant long-term rate (the ultimate rate)

Service Cost – Total dollar value of benefits expected to be earned by plan members in the current year, as assigned by the actuarial funding method; also called normal cost

Total OPEB Liability (TOL) – Total dollars required to fund all plan benefits attributable to service rendered as of the valuation date for current plan members and vested prior plan members; a subset of “Actuarial Present Value”

Vesting – As defined by the plan, requirements which when met make a plan benefit nonforfeitable on separation of service before retirement eligibility



Governor signs AB 361 allowing for virtual board meetings

On September 16, 2021, Governor Newsom signed **AB 361** into law. The bill, which is an urgency bill that became effective immediately upon the Governor's signature, amends the Brown Act to provide the ability for boards to hold remote meetings during a proclaimed state of emergency without following the Brown Act's teleconferencing rules. Boards had been anxiously awaiting this bill, as Governor Newsom's Executive Order suspending certain parts of the Brown Act to allow teleconferenced meetings during the COVID-19 pandemic expires on September 30, 2021.

AB 361 provides that boards need not follow the Brown Act's teleconferencing rules if the board makes a finding that there is a proclaimed state of emergency **and** either state or local officials have imposed or recommended social distancing measures **or** meeting in person would present imminent risks to the health or safety of attendees due to the emergency. If a board chooses to use the option provided in AB 361, the board must make findings **every 30 days** that the board has reconsidered the circumstances of the state of emergency **and** either the state of emergency continues to directly impact the ability of the members to meet safely in person **or** state or local officials continue to impose or recommend measures to promote social distancing.

If boards utilize the remote meeting option provided in AB 361, they must also adhere to the following requirements:

- Give notice of meetings and post agendas as otherwise required by the Brown Act.
- Provide members of the public virtual access to the meeting and an opportunity to address the board directly through that virtual access;
- Provide notice of the means by which members of the public may access the meeting virtually in any instance in which they give notice of the time for the teleconferenced meeting or post the agenda for the teleconferenced meeting;
- Ensure the agenda identifies and includes an opportunity for all persons to attend the teleconference meeting by a call-in option or internet-based service option;
- Provide an opportunity for the public to address the board in real-time; boards may not require members of the public to submit comments in advance;
- Stop the meeting if there is a disruption into the call-in option or internet-based service option that results in members of the public being unable to access the meeting; boards may not take action on any agenda items during this disruption of access; and
- Refrain from closing a timed public comment period before the time for the comment period has elapsed. If boards do not use timed public comment periods, they must allow a reasonable time per agenda item for public comment.

The bill includes a sunset on local agency provisions which are repealed on January 1, 2024.

ARTICLE 12 HOLIDAYS

1. Recognized Holidays include:

New Year's Day - January 1st
Martin Luther King's Birthday - third Monday of January
Lincoln's Birthday - February 12th
Washington's Birthday - third Monday of February
Cesar Chavez Day – March 31
Memorial Day - last Monday of May
Juneteenth – June 19th
Independence Day - July 4th
Labor Day - first Monday of September
California Admission Day - September 9th
Columbus Day - second Monday of October
Veterans' Day - November 11th
Thanksgiving Day - fourth Thursday of November
Christmas Day - December 25th

(a) And every day appointed by the President of the United States or the Governor of the State of California., which is observed by employees of the appointing authority (e.g. Federal employees are given the day off if the President declares a holiday).

2. Fire Captains and Engineers shall receive pay for the recognized holidays whether scheduled on or off duty, by the following formula:

- Effective July 1, 2019, twelve (12) hours pay per holiday not to exceed one hundred and forty-four (144) hours per year.
- Effective July 1, 2021, twelve (12) hours pay per holiday not to exceed one hundred and sixty-eight (168) hours per year.

(a) Holiday pay will be paid to employees on the pay period each holiday falls within.

Kenwood Fire Protection District
Reconciliation Detail
1031 - Exchange Operating, Period Ending 09/30/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,406,924.59
Cleared Transactions						
Checks and Payments - 24 items						
Check	08/02/2021	2362	CA State Firefighter...	X	-2,720.00	-2,720.00
Check	08/27/2021	2381	Liebert Cassidy Whi...	X	-62.00	-2,782.00
Check	09/02/2021	ach	CALPERS Health	X	-9,373.43	-12,155.43
Check	09/05/2021	ach	CALPERS Retirem...	X	-2,292.21	-14,447.64
Check	09/05/2021	ach	CALPERS Retirem...	X	-2,260.87	-16,708.51
Transfer	09/07/2021			X	-23,542.53	-40,251.04
Bill Pmt -Check	09/07/2021	2384	New York Life	X	-114.00	-40,365.04
Bill Pmt -Check	09/10/2021	2385	TIAA COMMERCIA...	X	-167.09	-40,532.13
Bill Pmt -Check	09/15/2021	2386	Cardmember Service	X	-8,278.50	-48,810.63
Bill Pmt -Check	09/15/2021	2387	Adobe Assoc., Inc.	X	-2,670.50	-51,481.13
Bill Pmt -Check	09/15/2021	2399	Sonoma LAFCO	X	-2,505.00	-53,986.13
Bill Pmt -Check	09/15/2021	2400	Western Extrication...	X	-1,454.57	-55,440.70
Bill Pmt -Check	09/15/2021	2391	Lake Parts, Inc.	X	-1,381.25	-56,821.95
Bill Pmt -Check	09/15/2021	2393	MacLeod Watts, Inc.	X	-1,275.00	-58,096.95
Bill Pmt -Check	09/15/2021	2394	Marshall's Machine ...	X	-933.99	-59,030.94
Bill Pmt -Check	09/15/2021	2396	North Bay Petroleum	X	-835.78	-59,866.72
Bill Pmt -Check	09/15/2021	2397	Santa Rosa Uniform	X	-778.72	-60,645.44
Bill Pmt -Check	09/15/2021	2392	Life-Assist, Inc.	X	-390.46	-61,035.90
Bill Pmt -Check	09/15/2021	2390	Johnston/Thomas	X	-346.50	-61,382.40
Bill Pmt -Check	09/15/2021	2388	Friedman's Home I...	X	-125.68	-61,508.08
Bill Pmt -Check	09/15/2021	2395	Molesworth, Robert	X	-65.33	-61,573.41
Bill Pmt -Check	09/15/2021	2398	SONOMA COUNTY...	X	-50.00	-61,623.41
Transfer	09/20/2021			X	-21,720.05	-83,343.46
Check	09/22/2021	ach	Choice Builder	X	-735.12	-84,078.58
Total Checks and Payments					-84,078.58	-84,078.58
Deposits and Credits - 3 items						
Bill Pmt -Check	09/02/2021	2382	New York Life	X	0.00	0.00
Check	09/07/2021	2383		X	0.00	0.00
Deposit	09/13/2021			X	3,928.92	3,928.92
Total Deposits and Credits					3,928.92	3,928.92
Total Cleared Transactions					-80,149.66	-80,149.66
Cleared Balance					-80,149.66	1,326,774.93
Uncleared Transactions						
Checks and Payments - 4 items						
Bill Pmt -Check	08/10/2021	2370	Infante, Susan		-55.00	-55.00
Check	08/27/2021	2379	Tedrick, Colin		-387.60	-442.60
Bill Pmt -Check	09/15/2021	2389	Halls Executive Gifts		-83.55	-526.15
Check	09/27/2021	2401	Sonia E. Taylor		-1,804.69	-2,330.84
Total Checks and Payments					-2,330.84	-2,330.84
Total Uncleared Transactions					-2,330.84	-2,330.84
Register Balance as of 09/30/2021					-82,480.50	1,324,444.09
New Transactions						
Checks and Payments - 4 items						
Check	10/01/2021	ach	CALPERS Health		-9,373.43	-9,373.43
Check	10/01/2021	2402	Rosatti Consulting		-2,500.00	-11,873.43
Check	10/01/2021	ach	CALPERS Retirem...		-2,005.79	-13,879.22
Check	10/01/2021	ach	CALPERS Retirem...		-1,816.47	-15,695.69
Total Checks and Payments					-15,695.69	-15,695.69
Total New Transactions					-15,695.69	-15,695.69
Ending Balance					-98,176.19	1,308,748.40



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

Last statement: August 31, 2021
This statement: September 30, 2021
Total days in statement period: 30

KENWOOD FIRE PROTECTION DISTRICT
PO BOX 249
KENWOOD CA 95452

Page 1 of 2
1090042720
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Checking

Account number	1090042720	Beginning balance	\$1,406,924.59
Avg collected balance	\$1,363,694	Total additions	3,928.92
		Total subtractions	84,078.58
		Ending balance	\$1,326,774.93

CHECKS

<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>Number</u>	<u>Date</u>	<u>Amount</u>
2362	09-13	2,720.00	2393	09-28	1,275.00
2381 *	09-07	62.00	2394	09-22	933.99
2384 *	09-17	114.00	2395	09-24	65.33
2385	09-17	167.09	2396	09-21	835.78
2386	09-16	8,278.50	2397	09-27	778.72
2387	09-20	2,670.50	2398	09-24	50.00
2388	09-21	125.68	2399	09-22	2,505.00
2390 *	09-21	346.50	2400	09-21	1,454.57
2391	09-22	1,381.25			
2392	09-21	390.46			

* Skip in check sequence

DEBITS

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
09-07	' ACH Withdrawal CALPERS 1800 100000016527994 Kenwood Fire Protectio	9,373.43
09-07	' Internet/Phone Txfr REF 2501623L FUNDS TRANSFER TO DEP XXXXXX2200 FROM ONLINE PAYROLL TRANSFER 0	23,542.53
09-20	' Internet/Phone Txfr REF 2631540L FUNDS TRANSFER TO DEP XXXXXX2200 FROM ONLINE PAYROLL TRANSFER 0	21,720.05

P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

 KENWOOD FIRE PROTECTION DISTRICT
 September 30, 2021

 Page 2 of 2
 1090042720

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
09-22	' ACH Withdrawal CHOICE BUILDER ONLIN PMNT 210921 Kenwood Fire Protectio	735.12
09-23	' ACH Withdrawal CALPERS 3100 100000016524585 Kenwood Fire Protectio	2,260.87
09-23	' ACH Withdrawal CALPERS 3100 100000016524621 Kenwood Fire Protectio	2,292.21

CREDITS

<u>Date</u>	<u>Description</u>	<u>Additions</u>
09-13	Deposit	3,928.92

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
08-31	1,406,924.59	09-17	1,366,595.96	09-23	1,328,943.98
09-07	1,373,946.63	09-20	1,342,205.41	09-24	1,328,828.65
09-13	1,375,155.55	09-21	1,339,052.42	09-27	1,328,049.93
09-16	1,366,877.05	09-22	1,333,497.06	09-28	1,326,774.93

Thank you for banking with Exchange Bank

Kenwood Fire Protection District
Claims Detail
September 14, 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>S. O. #</u>	<u>Check #</u>	<u>Open Balance</u>
09/08/2021	Inv. #52204	Adobe Assoc., Inc.	Project #21078.00	8620		623.00
08/31/2021	Statement	Lake Parts, Inc.	Oil/Filters	6140		983.54
08/31/2021	Statement	Lake Parts, Inc.	Oil/Filters	7201		397.71
08/31/2021	Inv.#083121KFPD	MacLeod Watts, Inc.	Actuarial Charges-GASB 75	6576		1,275.00
09/01/2021	Inv. 11413569	Santa Rosa Uniform	Bellach/Class A Uniform	6020		778.72
08/18/2021	Inv. 51843	Adobe Assoc., Inc.	Project #21078.00	8620		2,047.50
06/30/2021	Recology	Cardmember Service	June Service	6080		58.75
07/23/2021	Chevron	Cardmember Service	Fuel	7201		102.48
07/23/2021	Ace Hardware	Cardmember Service	Hardware	6180		5.20
07/22/2021	Comcast	Cardmember Service	Internet	6040		109.92
07/22/2021	GoDaddy	Cardmember Service	Web Hosting	6400		19.99
07/27/2021	RLI Insurance	Cardmember Service	3100 Umbrella Policy	6100		382.00
08/27/2021	North Bay Web	Cardmember Service	Annual Web Services	6457		500.00
08/05/2021	Rincon Valley Yard	Cardmember Service	Chain Saw Service	6140		47.50
08/09/2021	USPS	Cardmember Service	Postage	6400		22.60
08/09/2021	Kenwood Water	Cardmember Service	July Service	7320		138.60
08/02/2021	California Casualty	Cardmember Service	Auto Ins for 3100	6100		1,329.00
07/20/2021	ATT	Cardmember Service	6/21-7/20	6040		333.79
08/10/2021	Verizon	Cardmember Service	Long Distance	6040		1.96
07/22/2021	Frontier	Cardmember Service	Telephone	6040		289.27
07/22/2021	Frontier	Cardmember Service	Fax Line	6040		63.25
06/08/2021	Carrot Top	Cardmember Service	Flags	6880		80.99
08/10/2021	Adaptive Pest	Cardmember Service	Pest Control	6180		150.00
07/20/2021	Amazon	Cardmember Service	Furnace Filters	6180		49.81
07/20/2021	Amazon	Cardmember Service	LED Bulbs	6180		78.96
07/20/2021	Amazon	Cardmember Service	LED Bulbs	6180		110.67
07/20/2021	Amazon	Cardmember Service	Furnace Filters	6180		73.74
07/26/2021	49er Communications	Cardmember Service	Radio Parts	6880		594.11
07/26/2021	Amazon	Cardmember Service	Batteries	6140		81.36
08/26/2021	Baileys	Cardmember Service	Chainsaw Sharpening Bits	6880		67.23

Kenwood Fire Protection District
Claims Detail
September 14, 2021

08/12/2021	Moore Newton	Cardmember Service	Murphy Beds	8620		1,308.81
08/11/2021	Amazon	Cardmember Service	Murphy Beds	8620		1,338.60
08/18/2021	Hacienda	Cardmember Service	Meals for Red Flag UpStaffing	7300		33.48
08/18/2021	Safeway	Cardmember Service	Meals for Red Flag UpStaffing	7300		61.15
08/20/2021	Mystery Ranch	Cardmember Service	EMT Pack	6880		558.77
07/22/2021	Amazon	Cardmember Service	Gear Keeper	6880		227.76
07/31/2021	Recology	Cardmember Service	July Services	6080		58.75
08/26/2021	004-SOCS03-39196	Friedman's Home Improvement	Training/FH Improvement Supplies	6180		125.68
08/13/2021	INV. #104532	Halls Executive Gifts	Plaque	6880		83.55
08/20/2021	INV. #40816	Johnston/Thomas	MEASURE E	8620		346.50
08/16/2021	INV. #1125653	Life-Assist, Inc.	Medical Supplies	6880		390.46
08/26/2021	Inv. #41227	Marshall's Machine Shop, Inc.	3100 Service	6140		933.99
08/21/2021	Costco	Molesworth, Robert	LED Flood Lights	6180		65.33
08/17/2021	INV. #2265622	North Bay Petroleum	OIL	7201		212.89
08/18/2021	INV. #3219384	North Bay Petroleum	DIESEL	7201		622.89
08/13/2021	2021 DUES	SONOMA COUNTY FIRE DISTRICTS ASSOC.	Dues	6280		50.00
08/03/2021	Inv. #1527	Western Extrication Specialists, Inc.	Annual Maint. Of Extrication Tools	6140		1,454.57
8/9/2021	Inv. FY 21/22	Sonoma County ACCTC Office	LAFCO Charges	6587		2,505.00
8/14/2021	Inv. W1002348	Golden State Emergency Vehicles, Inc.	3181 Annual Maintenance	6140	2376	4,163.31
08/14/2021	Inv. 0000277652	Bauer Compressors	2021 Annual PM	6140	2377	1,662.33
8/27/2021	Inv. 20210725	Daren Bellach	7/25/21 NHRA Track Reimb.	4040	2378	387.60
8/27/2021	Inv. 20210725	Colin Tedrick	7/25/21 NHRA Track Reimb.	4040	2379	387.60
8/27/2021	Inv. 20210725	Dean Martin	07/25/2021 NHRA Track Reimb.	4040	2380	387.60
8/27/2021	Inv. 203231	Liebert Cassidy Whitmore	Legal Fees	6500	2381	62.00
9/7/2021	9/10/21 Invoice	New York Life	Life Insurance	5925	2384	114.00
9/10/2021	Inv. 8391326	TIAA Commercial Finance, Inc.	Copier Lease	6400	2385	167.09
8/20/2021	Classic	Calpers Retirement	7/26/21-08/08/21	5923	ACH	2,005.79
8/20/2021	Pepra	Calpers Retirement	7/26/21-08/08/21	5923	ACH	1,879.79
8/27/2021	Classic	Calpers Retirement	08/09/21-08/22/21	5923	ACH	1,822.66
8/27/2021	Pepra	Calpers Retirement	08/09/21-08/22/21	5923	ACH	2,038.17
8/20/2021	Inv. 16512663	Calpers	GASB - 68 FEE	5923	ACH	700.00

Kenwood Fire Protection District
Claims Detail
September 14, 2021

9/2/2021	Health	Calpers Health	September Premium	5930	ACH	9373.43
9/20/2021	Dental/Vision	Choice Builder	October Premium	5930	ACH	<u>735.12</u>

09/14/21 Claims Total

47,061.32

Signature: _____
Signature: _____
Signature: _____
Signature: _____
Signature: _____

Title: Director
Title: Director
Title: Director
Title: Director
Title: Director

Kenwood Fire Protection District
Reconciliation Detail
1032 · Exchange Bank Payroll, Period Ending 09/30/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						6,550.56
Cleared Transactions						
Checks and Payments - 21 items						
Check	04/24/2020	50073	Moretti, August J	X	-70.67	-70.67
Check	04/24/2020	50074	Paolini, Travis	X	-20.00	-90.67
Check	04/24/2020	50076	Seitz, Caylie	X	-20.00	-110.67
Check	07/31/2020	50112	Seitz, Caylie	X	-20.00	-130.67
Check	01/29/2021	50179	Moretti, August J	X	-70.68	-201.35
Check	06/18/2021	50217	Uboldi, Robert	X	-139.20	-340.55
Check	07/30/2021	50227	Gulson, Benjamin	X	-100.00	-440.55
Check	07/30/2021	50230	Miller, Zack	X	-100.00	-540.55
Check	07/30/2021	50232	PLATT, JOSEPH	X	-30.00	-570.55
Check	08/13/2021	50235	Todd, Douglas	X	-1,654.86	-2,225.41
Check	08/13/2021	50236	Uboldi, Robert	X	-139.20	-2,364.61
Check	08/27/2021	50237	Todd, Douglas	X	-1,438.17	-3,802.78
Check	08/27/2021	50238	Uboldi, Robert	X	-139.19	-3,941.97
Check	09/10/2021		DIRECT DEPOSIT ...	X	-15,959.37	-19,901.34
Check	09/10/2021		PAYROLL TAX PA...	X	-5,710.00	-25,611.34
Check	09/10/2021	50239	Todd, Douglas	X	-1,654.86	-27,266.20
Check	09/10/2021	50240	Uboldi, Robert	X	-139.20	-27,405.40
Check	09/10/2021		IBS PR Fee	X	-79.10	-27,484.50
Check	09/24/2021	ACH	DIRECT DEPOSIT ...	X	-14,482.93	-41,967.43
Check	09/24/2021	ACH	PAYROLL TAX PA...	X	-5,503.16	-47,470.59
Check	09/24/2021	ACH	IBS PR Fee	X	-79.10	-47,549.69
Total Checks and Payments					-47,549.69	-47,549.69
Deposits and Credits - 3 items						
Transfer	09/07/2021			X	23,542.53	23,542.53
General Journal	09/17/2021	ADJ		X	201.35	23,743.88
Transfer	09/20/2021			X	21,720.05	45,463.93
Total Deposits and Credits					45,463.93	45,463.93
Total Cleared Transactions					-2,085.76	-2,085.76
Cleared Balance					-2,085.76	4,464.80
Uncleared Transactions						
Checks and Payments - 12 items						
Check	04/23/2021	50193	Cooper, John		-70.67	-70.67
Check	04/23/2021	50199	Moretti, August J		-70.67	-141.34
Check	06/04/2021	50210	Lopez, Daniel		-101.40	-242.74
Check	06/18/2021	50214	Sears, Chase		-101.40	-344.14
Check	06/30/2021	50219	Tedrick, Colin		-101.40	-445.54
Check	06/30/2021	50218	Sears, Chase		-101.40	-546.94
Check	07/16/2021	50222	Sears, Chase		-101.41	-648.35
Check	07/30/2021	50228	Lopez, Daniel		-80.00	-728.35
Check	07/30/2021	50226	Doss, Daymon		-70.68	-799.03
Check	07/30/2021	50225	Cooper, John		-70.68	-869.71
Check	07/30/2021	50231	Moretti, August J		-70.68	-940.39
Check	09/24/2021	50241	Todd, Douglas		-1,654.86	-2,595.25
Total Checks and Payments					-2,595.25	-2,595.25
Deposits and Credits - 1 item						
General Journal	06/30/2019	AJE17			16,292.21	16,292.21
Total Deposits and Credits					16,292.21	16,292.21
Total Uncleared Transactions					13,696.96	13,696.96
Register Balance as of 09/30/2021					11,611.20	18,161.76
Ending Balance					11,611.20	18,161.76



P.O. Box 3788 | Santa Rosa CA 95402-3788
 Return Service Requested

Last statement: August 31, 2021
 This statement: September 30, 2021
 Total days in statement period: 30

KENWOOD FIRE PROTECTION DISTRICT
 PO BOX 249
 KENWOOD CA 95452

Page 1 of 2
 1090032200
 (0)

Direct inquiries to:
 707 524-3000

Exchange Bank
 P O Box 403
 Santa Rosa CA 95402

Public Funds Checking

Account number	1090032200	Beginning balance	\$6,550.56
Avg collected balance	\$9,213	Total additions	45,262.58
		Total subtractions	47,348.34
		Ending balance	\$4,464.80

CHECKS

Number	Date	Amount	Number	Date	Amount
50227	09-01	100.00	50238	09-07	139.19
50230 *	09-03	100.00	50238 *	09-07	139.20
50232 *	09-08	30.00	50239	09-17	1,654.86
50235 *	09-17	1,654.86	50240	09-16	139.20
50236	09-07	139.20			
50237	09-17	1,438.17			

* Skip in check sequence

DEBITS

Date	Description	Subtractions
09-09	' ACH Withdrawal KENWOOD FIRE PRO FEE 210909 I.KFP CHECKING KENWOOD FIRE PROTECTIO	79.10
09-09	' ACH Withdrawal KENWOOD FIRE PRO TAXCOLLECT 210909 I.KFP CHECKING KENWOOD FIRE PROTECTIO	5,710.00
09-09	' ACH Withdrawal KENWOOD FIRE PRO DDCOLLECT 210909 I.KFP CHECKING KENWOOD FIRE PROTECTIO	15,959.37
09-23	' ACH Withdrawal KENWOOD FIRE PRO FEE 210923 I.KFP CHECKING KENWOOD FIRE PROTECTIO	79.10



P.O. Box 3788 | Santa Rosa CA 95402-3788
 Return Service Requested

KENWOOD FIRE PROTECTION DISTRICT
 September 30, 2021

Page 2 of 2
 1090032200

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
09-23	' ACH Withdrawal KENWOOD FIRE PRO DDCOLLECT 210923 I.KFP CHECKING KENWOOD FIRE PROTECTIO	14,482.93
09-23	' ACH Withdrawal KENWOOD FIRE PRO TAXCOLLECT 210923 I.KFP CHECKING KENWOOD FIRE PROTECTIO	5,503.16

CREDITS

<u>Date</u>	<u>Description</u>	<u>Additions</u>
09-07	' Internet/Phone Txfr REF 2501623L FUNDS TRANSFER FRMDEP XXXXXX2720 FROM ONLINE PAYROLL TRANSFER 0	23,542.53
09-20	' Internet/Phone Txfr REF 2631540L FUNDS TRANSFER FRMDEP XXXXXX2720 FROM ONLINE PAYROLL TRANSFER 0	21,720.05

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
08-31	6,550.56	09-08	29,445.50	09-20	24,529.99
09-01	6,450.56	09-09	7,697.03	09-23	4,464.80
09-03	6,350.56	09-16	7,557.83		
09-07	29,475.50	09-17	2,809.94		

Thank you for banking with Exchange Bank

Pay Statement History
 Gross to Net, Last Name

Last, First Name	Default Department	Type	Pay Date	#	Total Hours	Gross	Reimburse	Federal Income Tax Amount	OASDI Amount	Medicare Amount	California SUI Amount	California Deduction (EE)	California Deduction (ER)	Net Payment	OASDI Amount (ER)	Medicare Amount (ER)	Federal Unemployment Tax Amount (ER)	ER SUIA Amount (ER)	California Employment Tax Amount (ER)
Belaich, Daren	CHIEF	Regular	09/10/202	-11188	12.00	\$4,437.76	-	\$509.65	-	\$64.35	\$191.24	\$27.00	-	\$3,645.52	-	\$64.35	-	-	-
Infante, Susan	ADMIN	Regular	09/10/202	-11189	16.00	\$500.96	-	\$34.90	\$31.05	\$7.26	-	-	-	\$427.75	\$31.05	\$7.26	-	-	
Martin, Dean	ENGINEER	Regular	09/10/202	-11190	160.00	\$3,466.08	-	\$490.39	\$214.89	\$50.26	\$180.03	\$341.83	\$2,188.68	\$214.89	\$50.26	-	-	-	
Meyer, Matthew	CAPTAIN	Regular	09/10/202	-11191	132.00	\$3,565.32	-	\$540.45	-	\$51.70	\$187.08	\$320.88	\$2,465.21	-	\$51.70	-	-	-	
Molesworth III, Robert	ENGINEER	Regular	09/10/202	-11192	204.00	\$5,533.92	-	\$626.82	-	\$80.24	\$235.72	\$398.22	\$4,192.92	-	\$80.24	-	-	-	
Sears, Chase	VOLUNTEE	Regular	09/10/202	-11193	4.00	\$439.20	-	-	\$27.22	\$6.37	-	-	-	\$405.60	\$27.23	\$6.37	-	-	
Soto-Pomerooy, Francisco	CAPTAIN	Regular	09/10/202	-11194	156.00	\$3,919.44	-	\$578.16	-	\$56.83	\$220.42	\$430.34	\$2,633.69	-	\$56.83	-	-	-	
Todd, Douglas	EXTRA HELP	Regular	09/10/202	50239	120.00	\$2,198.40	-	\$286.71	\$136.30	\$31.88	\$88.65	-	-	\$1,654.86	\$136.30	\$31.88	-	-	
Uboldi, Robert	ASST. CHIEF	Regular	09/10/202	50240	-	\$150.73	-	-	\$9.34	\$2.19	-	-	-	\$139.20	\$9.34	\$2.19	-	-	
Report Total					804.00	24,211.81		3,067.08	\$418.81	\$351.08	\$1,103.14	\$1,518.27	\$17,753.43	\$418.81	\$351.08				

Payroll Overview

Payroll	Regular 09/10/2021
Pay Date	09/10/2021
# Employees	9
# Paid Employees	9
# Regular	9
# Pay Periods	1

Employee Payments

	#	EE's	\$ Amount
Checks	2	2	1,794.06
Direct Deposits Debited	7	7	15,959.37 ^D
Total			17,753.43
(D) Innovative Business Solutions, Inc. Admin Debit			-15,959.37
Your Remaining Bank Account Liability			1,794.06
Vouchers Printed	0		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	94-2826574	7	3,067.08 ^D
FICA/ER	94-2826574	5	418.81 ^D
FICA/EE	94-2826574	5	418.81 ^D
MEDI/ER	94-2826574	9	351.08 ^D
MEDI/EE	94-2826574	9	351.08 ^D
SIT:CA/EE	944-0752-5	6	1,103.14 ^D
Total			5,710.00
(D) Innovative Business Solutions, Inc. Admin Debit			-5,710.00
Your Remaining Tax Liability			0.00

Amount does not include credits/deferrals listed in Families First Coronavirus Response Act/CARES Act section.

Vendor Liabilities

No Data

Billing

Invoice Total	79.10
Innovative Business Solutions, Inc. Admin Debit	-79.10
Amount Due	0.00

Total

Total	23,542.53
Innovative Business Solutions, Inc. Admin Debit	-21,748.47
Total of Your Responsibility	1,794.06

Recap

Innovative Business S	Date	Bank Account #	\$ Amount
Billing	09/09/2021	xxxxxx2200	79.10
Tax Payment	09/09/2021	xxxxxx2200	5,710.00
Empl. Dir. Dep. SPA	09/09/2021	xxxxxx2200	15,959.37
Total Debits			21,748.47

--More--

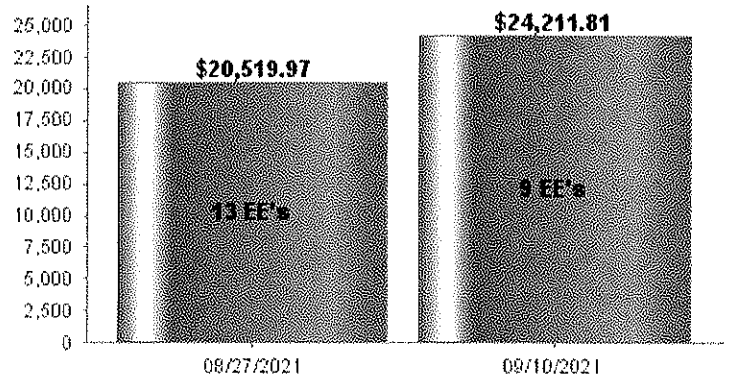
Recap - Continued

Cash Requirements: xxxxxx2200	\$ Amount
Billing	79.10
Tax Payment	5,710.00
Empl. Checks	1,794.06
Empl. Dir. Dep. SPA	15,959.37
Total	23,542.53

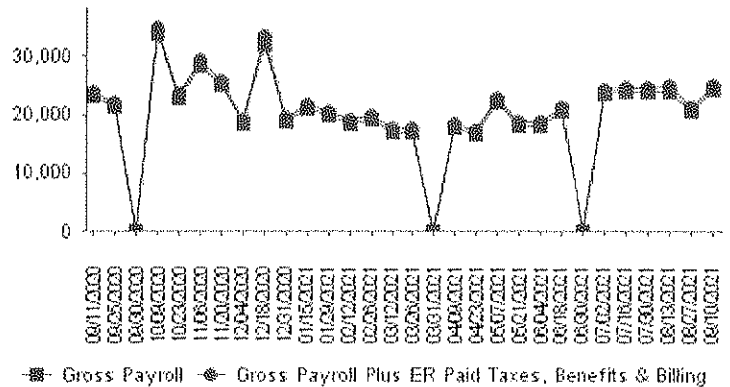
General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	24,211.81	
ER Tax (Offset)	769.89	
Invoice	79.10	
Invoice		79.10
ER Tax		769.89
Deduction		1,518.27
Check		1,794.06
Tax		4,940.11
Direct Deposit		15,959.37
	25,060.80	25,060.80

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



KENWOOD FIRE DISTRICT
 Kenwood Fire Protection (Default)
 9045 Sonoma Hwy
 Kenwood, CA 95452
 United States

Pay Statement History
 Gross to Net, Last Name

Pay Date 09/24/2021
 Payroll Regular 09/24/2021
 Pay Period 09/05/2021-09/19/2021

Last, First Name	Default Department	Type	Pay Date	#	Total Hours	Gross	Reimburse	Federal Income Tax Amount	OSDI Amount	Medicare Amount	California SDI Amount	California Deduction (EE)	California Deduction (ER)	Net Payment	OSDI Amount (ER)	Medicare Amount (ER)	Federal Unemploy Tax Amount (ER)	ER SUTA Amount (ER)	California Employment Training Tax Amount (ER)
Beilach, Daren	CHIEF	Regular	09/24/2021	-11197	-	\$3,858.92	-	\$382.31	-	\$55.95	\$140.30	\$27.00	-	\$3,253.36	-	\$55.95	-	-	-
				3100															
Infante, Susan	ADMIN	Regular	09/24/2021	-11198	22.75	\$712.30	-	\$59.59	\$44.17	\$10.33	\$8.00	-	-	\$590.21	\$44.17	\$10.33	-	-	-
Martin, Dean	ENGINEER	Regular	09/24/2021	-11199	216.00	\$5,587.67	-	1,014.95	\$346.44	\$81.02	\$406.60	\$248.60	-	\$3,490.06	\$346.44	\$81.02	-	-	-
Meyer, Matthew	CAPTAIN	Regular	09/24/2021	-11200	120.00	\$3,241.20	-	\$475.56	-	\$47.00	\$156.90	\$291.71	-	\$2,270.03	-	\$47.00	-	-	-
Molesworth III, Robert	ENGINEER	Regular	09/24/2021	-11201	121.00	\$3,213.23	-	\$230.61	-	\$46.59	\$55.91	\$363.95	-	\$2,516.17	-	\$46.59	-	-	-
Pappas, Trevor	VOLUNTEER	Regular	09/24/2021	-11202	2.50	\$274.50	-	-	\$17.02	\$3.98	-	-	-	\$253.50	\$17.02	\$3.98	-	-	-
Sears, Chase	VOLUNTEER	Regular	09/24/2021	-11203	2.00	\$219.60	-	-	\$13.62	\$3.18	-	-	-	\$202.80	\$13.62	\$3.18	-	-	-
Soto-Pomeroy, Francisco	CAPTAIN	Regular	09/24/2021	-11204	107.50	\$2,710.76	-	\$335.37	-	\$39.31	\$108.12	\$321.16	-	\$1,906.80	-	\$39.31	-	-	-
Todd, Douglas	EXTRA HELP	Regular	09/24/2021	50241	120.00	\$2,198.40	-	\$286.71	\$136.30	\$31.88	\$88.65	-	-	\$1,654.86	\$136.30	\$31.88	-	-	-
Report Total					711.75	22,016.58		2,785.10	\$557.55	\$319.24	\$964.48	\$1,252.42		16,137.79	\$557.55	\$319.24			

Payroll Overview

Payroll	Regular 09/24/2021
Pay Date	09/24/2021
# Employees	9
# Paid Employees	9
# Regular	9
# Pay Periods	1

Employee Payments

	#	EE's	\$ Amount
Checks	1	1	1,654.86
Direct Deposits Debited	8	8	14,482.93 ^D
Total			16,137.79
(D) Innovative Business Solutions, Inc. Admin Debit			-14,482.93
Your Remaining Bank Account Liability			1,654.86
Vouchers Printed	0		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	94-2826574	7	2,785.10 ^D
FICA/ER	94-2826574	5	557.55 ^D
FICA/EE	94-2826574	5	557.55 ^D
MEDI/ER	94-2826574	9	319.24 ^D
MEDI/EE	94-2826574	9	319.24 ^D
SIT:CA/EE	944-0752-5	7	964.48 ^D
Total			5,503.16
(D) Innovative Business Solutions, Inc. Admin Debit			-5,503.16
Your Remaining Tax Liability			0.00

Amount does not include credits/deferrals listed in Families First Coronavirus Response Act/CARES Act section.

Vendor Liabilities

No Data

Billing

Invoice Total	79.10
Innovative Business Solutions, Inc. Admin Debit	-79.10
Amount Due	0.00

Total

Total	21,720.05
Innovative Business Solutions, Inc. Admin Debit	-20,065.19
Total of Your Responsibility	1,654.86

Recap

Innovative Business S	Date	Bank Account #	\$ Amount
Billing	09/23/2021	xxxxxx2200	79.10
Tax Payment	09/23/2021	xxxxxx2200	5,503.16
Empl. Dir. Dep. SPA	09/23/2021	xxxxxx2200	14,482.93
Total Debits			20,065.19

--More--

Recap - Continued

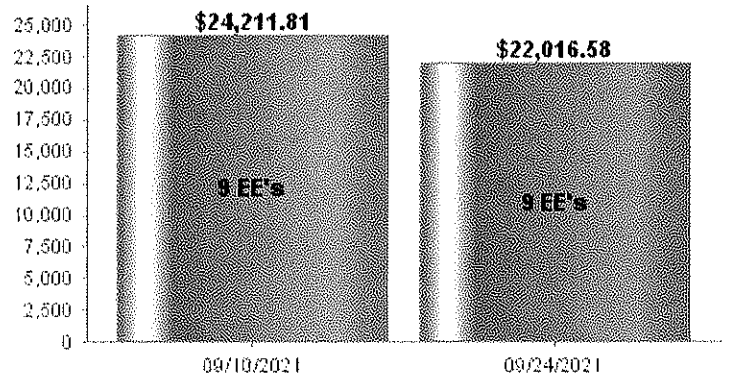
Cash Requirements: xxxxxx2200

	\$ Amount
Billing	79.10
Tax Payment	5,503.16
Empl. Checks	1,654.86
Empl. Dir. Dep. SPA	14,482.93
Total	21,720.05

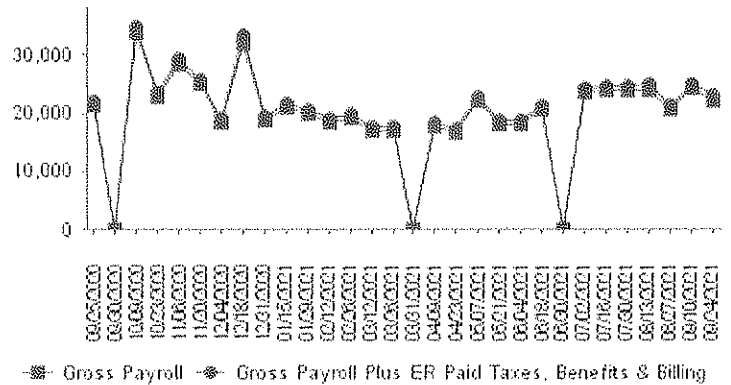
General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	22,016.58	
ER Tax (Offset)	876.79	
Invoice	79.10	
Invoice		79.10
ER Tax		876.79
Deduction		1,252.42
Check		1,654.86
Tax		4,626.37
Direct Deposit		14,482.93
	22,972.47	22,972.47

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



Kenwood Fire Protection District
Claims Detail
October 12, 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>S. O. #</u>	<u>Check #</u>	<u>Open Balance</u>
10/01/2021	FASIS-2022-0484	F A S I S	FY 21/22 2nd Qtr	5940		12,290.00
09/29/2021	10/10 Invoice	New York Life	988527634	5925		114.00
09/28/2021	Inv. #8456105	TIAA COMMERCIAL FINANCE, INC	COPIER LEASE 20302720	6400		217.87
08/23/2021	RV Yard & Garden	Cardmember Service	Chainsaw Parts	6140		179.93
08/23/2021	Mission Car Wash	Cardmember Service	3100 Oil Change	6140		79.78
08/23/2021	PGE	Cardmember Service	6/28-7/27	7320		1,287.53
08/22/2021	Comcast	Cardmember Service	Internet	6040		109.92
08/13/2021	Halls	Cardmember Service	Inv. #104532	6880		83.55
09/01/2021	GoDaddy	Cardmember Service	Web Hosting	6457		19.99
09/02/2021	Kenwood Water	Cardmember Service	August Service	7320		154.37
08/31/2021	Recology	Cardmember Service	August Service	6080		58.75
09/03/2021	Peterson Trucks	Cardmember Service	3160 Parts	6140		588.60
09/17/2021	BK Technologies	Cardmember Service	Radio Repair	6140		277.97
09/13/2021	ATT	Cardmember Service	Cell Phones	6040		333.79
09/13/2021	CalPia Store	Cardmember Service	Wildland PPE/Pappas	6020		225.00
09/13/2021	Austin Hardware	Cardmember Service	3160 Door Shock Replacement	6140		13.61
09/13/2021	Active 911	Cardmember Service	Subscription for 26	6280		338.00
08/25/2021	Frontier	Cardmember Service	Telephone	6040		289.89
08/25/2021	Frontier	Cardmember Service	Fax Line	6040		63.22
09/13/2021	Amazon	Cardmember Service	Office Supplies	6400		38.51
09/22/2021	Oreilly Auto Parts	Cardmember Service	Oil	7201		30.57
09/10/2021	Verizon	Cardmember Service	Long Distance	6040		3.33
09/20/2021	49er Communications	Cardmember Service	Radio Parts	6880		91.65
09/09/2021	Amazon	Cardmember Service	Cleaning Supplies	6080		92.84
09/09/2021	Amazon	Cardmember Service	Cleaning Supplies	6080		39.86
09/09/2021	Amazon	Cardmember Service	Fire Weather Meter/Cleaning Supplies	6880		285.24
09/09/2021	Amazon	Cardmember Service	Cleaning Supplies	6080		20.60
09/10/2021	Amazon	Cardmember Service	Lock Box	6880		38.02
09/16/2021	Amazon	Cardmember Service	Toaster	6880		64.02
09/21/2021	PGE	Cardmember Service	7/28-8/27	7320		1,232.34

Kenwood Fire Protection District Claims Detail October 12, 2021

08/03/2021	004-socs02-59258	Friedman's Home Improvement	Supplies	6180		101.28
08/26/2021	004-socs02-62300	Friedman's Home Improvement	Training Supplies	7120		12.85
09/02/2021	004-sofe01-86614	Friedman's Home Improvement	Supplies	6180		22.66
09/03/2021	004-sort01-227511	Friedman's Home Improvement	Supplies	6180		1.11
09/20/2021	004-socs02-66398	Friedman's Home Improvement	Assoc. Room Upgrade	8620		401.43
09/22/2021	004-sofe06-145897	Friedman's Home Improvement	Assoc. Room Upgrade	8620		175.42
09/24/2021	004-sonu01-122379	Friedman's Home Improvement	Assoc. Room Upgrade	8620		79.93
09/26/2021	004-sofe02-95572	Friedman's Home Improvement	Assoc. Room Upgrade	8620		77.53
09/27/2021	004-sort01-237484	Friedman's Home Improvement	Assoc. Room Upgrade	8620		-2.36
09/16/2021	Inv. #104745	Halls Executive Gifts	Nameplates-Uboldi/Atkin	6400		37.05
08/31/2021	#203941	Liebert Cassidy Whitmore	KE005-00001/Legal	6500		868.00
09/01/2021	Inv. #1129991	Life-Assist, Inc.	Medical Supplies	6880		58.89
09/15/2021	Inv. #3219444	North Bay Petroleum	DIESEL	7201		1,280.65
09/02/2021	Inv. #2224	Silverado Avionics, Inc.	Radio Mics	6880		206.13
09/27/2021	2nd Mailer	Sonia Taylor	Mail House/Postage/Printing	7005	2401	1,804.69
10/1/2021	Inv. #4.2021	Dennis Rosatti	Measure E Consulting	7005	2402	2,500.00
09/05/2021	Classic	Calpers Retirement	8/23-09/05	5923	ACH	2,260.87
9/5/2021	Pepra	Calpers Retirement	08/23-09/05	5923	ACH	2,292.21
10/1/2021	Classic	Calpers Retirement	09/06-09/19	5923	ACH	2,005.79
10/1/2021	Pepra	Calpers Retirement	09/06-09/19	5923	ACH	1,816.47
10/1/2021	Health	Calpers Health	Oct. Premium	5930	ACH	9,373.43
10/20/2021	Dental/Vision	Choice Builder	Nov. Premium	5930	ACH	735.21

10/12/2021 Claims Total

44,771.99

Signature: _____
 Signature: _____
 Signature: _____
 Signature: _____
 Signature: _____

Title: Director
 Title: Director
 Title: Director
 Title: Director
 Title: Director

Kenwood Fire Protection District Profit & Loss Budget vs. Actual July through September 2021

	<u>Jul - Sep 21</u>	<u>Budget</u>	<u>\$ Left in Budget</u>	<u>% of Budget Used</u>
Ordinary Income/Expense				
Income				
10 - Tax Revenue				
1000 - Prop Taxes - CY Secured	41,764.71	888,818.00	-847,053.29	4.7%
1001 - CY Direct Charges	2,075.00	46,260.00	-44,185.00	4.49%
1020 - Prop Tax CY Supp	0.00	8,372.00	-8,372.00	0.0%
1040 - Property Tax - CY Unsec	685.81	26,021.00	-25,335.19	2.64%
1011 - SB2557 Prop Tax Admin	372.18			
1050 - - Supplemental Prop Taxes -CY	4,628.37			
1051 - -Supplemental Prop Taxes - PY	-11.53			
1059 - - Prop Taxes - PY, Unsecured	459.73	0.00	459.73	100.0%
1060 - Prop Taxes - PY, Secured	-27.14			
1061 - PY Direct Charges	67.43	516.00	-448.57	13.07%
1100 - Prop Taxes-PY Unsecured	0.00	72.00	-72.00	0.0%
Total 10 - Tax Revenue	<u>50,014.56</u>	<u>970,059.00</u>	<u>-920,044.44</u>	<u>5.16%</u>
17 - Use of Money/Prop				
1700 - Interest on Pooled Cash	46.50	72.00	-25.50	64.58%
Total 17 - Use of Money/Prop	<u>46.50</u>	<u>72.00</u>	<u>-25.50</u>	<u>64.58%</u>
20 - Intergovernmental Revenues				
2081 - Highway Rentals	0.00	5.00	-5.00	0.0%
2440 - HOPTR	2,511.40	2,511.00	0.40	100.02%
Total 20 - Intergovernmental Revenues	<u>2,511.40</u>	<u>2,516.00</u>	<u>-4.60</u>	<u>99.82%</u>
30 - Charges for Services				
3661 - Fire Control Services	0.00	13,000.00	-13,000.00	0.0%
3700 - Copy/Transcribe Fees	0.00	50.00	-50.00	0.0%
Total 30 - Charges for Services	<u>0.00</u>	<u>13,050.00</u>	<u>-13,050.00</u>	<u>0.0%</u>

Kenwood Fire Protection District Profit & Loss Budget vs. Actual July through September 2021

	<u>Jul - Sep 21</u>	<u>Budget</u>	<u>\$ Left in Budget</u>	<u>% of Budget Used</u>
40 - Miscellaneous Revenues				
4040 - Miscellaneous Revenue	11,786.76			
4640 - Operating Transfer In	0.00	100,000.00	-100,000.00	0.0%
Total 40 - Miscellaneous Revenues	<u>11,786.76</u>	<u>100,000.00</u>	<u>-88,213.24</u>	<u>11.79%</u>
Total Income	<u>64,359.22</u>	<u>1,085,697.00</u>	<u>-1,021,337.78</u>	<u>5.93%</u>
Gross Profit	64,359.22	1,085,697.00	-1,021,337.78	5.93%
Expense				
50 - Salaries/Emp Benefits				
Gross Wages				
5910-Perm Positions	95,773.42	494,152.00	-398,378.58	19.38%
5911-Extra Help	16,915.01	55,000.00	-38,084.99	30.76%
5912-Overtime	23,161.02	61,770.00	-38,608.98	37.5%
Total Gross Wages	<u>135,849.45</u>	<u>610,922.00</u>	<u>-475,072.55</u>	<u>22.24%</u>
5913 - Director Stipend	306.12	1,550.00	-1,243.88	19.75%
5914 - Volunteer Stipend	3,074.40	15,000.00	-11,925.60	20.5%
5922 - FICA ER Expense	2,958.09	15,000.00	-12,041.91	19.72%
5923 - CALPERS Retirement	40,632.01	110,842.00	-70,209.99	36.66%
5924 - Medicare ER Exp	2,001.97	8,500.00	-6,498.03	23.55%
5925 - NYL INS.	171.00			
5930 - CALPERS Health/Dental/Visi	31,251.43	139,294.00	-108,042.57	22.44%
5940 - WORKERS COMP	12,290.00	45,000.00	-32,710.00	27.31%
Total 50 - Salaries/Emp Benefits	<u>228,534.47</u>	<u>946,108.00</u>	<u>-717,573.53</u>	<u>24.16%</u>
60 - Services/Supplies				
6020-Clothing/Personal	778.72	6,000.00	-5,221.28	12.98%
6021-Uniform Expense(Daren)	0.00	1,500.00	-1,500.00	0.0%

Kenwood Fire Protection District Profit & Loss Budget vs. Actual July through September 2021

	<u>Jul - Sep 21</u>	<u>Budget</u>	<u>\$ Left in Budget</u>	<u>% of Budget Used</u>
6022-Clothing/Safety	0.00	10,000.00	-10,000.00	0.0%
6040-Communications	1,602.23	9,500.00	-7,897.77	16.87%
6080-Household Expense	547.30	4,500.00	-3,952.70	12.16%
6100-Insurance	19,064.00	19,500.00	-436.00	97.76%
6140-Maintenance-Equipment	10,218.33	19,600.00	-9,381.67	52.13%
6180-Maintenance-Bldgs/Imp.	1,342.52	9,000.00	-7,657.48	14.92%
6280-Memberships	3,217.50	5,300.00	-2,082.50	60.71%
6400-Office Expense	607.94	4,500.00	-3,892.06	13.51%
6457-Computer Charges	539.98	7,900.00	-7,360.02	6.84%
6461-Supplies/Expenses(Ops)	0.00	5,000.00	-5,000.00	0.0%
6500-Professional/Special Svcs.				
6500.01 - Professional/Special Services	183.75			
6500.02 - Bank/Bankcard Service Charges	2.70			
6500.03 - PR Processing Fee	642.95			
6500-Professional/Special Svcs. - Other	0.00	10,000.00	-10,000.00	0.0%
Total 6500-Professional/Special Svcs.	829.40	10,000.00	-9,170.60	8.29%
6526-REDCOM/Dispatch	0.00	1,676.00	-1,676.00	0.0%
6576-Actuarial Services	1,275.00	6,300.00	-5,025.00	20.24%
6587-LAFCO Charges	2,505.00	2,000.00	505.00	125.25%
6630-Audit/Accounting Srvc.	0.00	8,000.00	-8,000.00	0.0%
6637-Prop.Tax Admin Fee	0.00	500.00	-500.00	0.0%
6800-Public/Legal Notices	0.00	1,000.00	-1,000.00	0.0%
6880-Small Tools/Equip.	3,175.50	7,100.00	-3,924.50	44.73%
7005-Election Expense	16,948.78	42,000.00	-25,051.22	40.35%
7120-Training/InService	0.00	9,500.00	-9,500.00	0.0%
7201-Gas/Oil/Fuel	3,937.02	14,420.00	-10,482.98	27.3%
7300-Trans./Travel/Meetings	94.63	2,500.00	-2,405.37	3.79%
7320-Utilities	2,606.20	15,500.00	-12,893.80	16.81%
Total 60 - Services/Supplies	69,290.05	222,796.00	-153,505.95	31.1%

Kenwood Fire Protection District
Profit & Loss Budget vs. Actual
 July through September 2021

	<u>Jul - Sep 21</u>	<u>Budget</u>	<u>\$ Left in Budget</u>	<u>% of Budget Used</u>
8510 - Capital Outlay-Bldg Imp	0.00	10,000.00	-10,000.00	0.0%
8560 - Capital Outlay-Equipment	0.00	10,000.00	-10,000.00	0.0%
8620-UNCLM-OT-Within a Fund	5,664.41	100,000.00	-94,335.59	5.66%
9000-Approp. for Contingency	0.00	15,000.00	-15,000.00	0.0%
Total Expense	<u>303,488.93</u>	<u>1,303,904.00</u>	<u>-1,000,415.07</u>	<u>23.28%</u>
Net Ordinary Income	<u>-239,129.71</u>	<u>-218,207.00</u>	<u>-20,922.71</u>	<u>109.59%</u>
	<u>-239,129.71</u>	<u>-218,207.00</u>	<u>-20,922.71</u>	<u>109.59%</u>