

**KENWOOD FIRE PROTECTION DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
SEPTEMBER 15, 2021**

**Masks must be worn while indoors during the meeting regardless of  
vaccination status**

**Agendas and Board Packets are available at our website: [kenwoodfire.com](http://kenwoodfire.com)**

**MEETING:** Meeting called to order at 16:05 hrs. Director Doss asked for an addition to the agenda. Director Doss would like to add an action item in regards to the station LED sign project. It was noted that there was never a formal vote to move forward with the approved sign and to have the County pay for almost all of it, including installation. There would be a cost to the District to get electricity to the area, as well as protecting it and repairing the asphalt. This will be added to the action items.

New Directors Bob Uboldi and Jack Atkin were sworn in by Chief Bellach.

**MINUTES:** MSP Cooper/Moretti 4 AYE, 1 abstained (Atkin, due to not being here prior to today's meeting) to approve the minutes of August 10, 2021. Director Moretti stated the minutes reflected that Chief Bellach said he would like to make a \$100,000.00 transfer from CAP to OPS for station improvements. This is reflected in the proposed budget for approval.

**ROSTER REPORT:** 19 Volunteers, 6 Part-Time & 5 Full-Time.

**CLAIMS:** MSP Cooper/Doss to approve CR #21-22-03 for \$47,061.32 and payrolls 8/13 for \$23,636.52 and 8/27 for \$20,115.24. Director Doss asked about a charge from the August claims on fuel charges. The charges were higher than normal due to oil changes on the apparatus.

**OLD BUSINESS:** MSP Doss/Atkin to approve the FY 21-22 Capital Budget. Chief Bellach shared the differences between the preliminary Capital budget compared to the final budget. Total Cap funds are \$2,330,459.00. Director Atkin asked if the District had performed a reserve study for major Capital improvements and equipment replacements. Chief Bellach stated there has not been a study done other than going year to year and doing as needed. Due to the current deficit spending, it is difficult to do a study. Director Atkin suggested that we should have a study done. Director Doss suggested we put together an ad hoc committee with Director Atkin for the future, to look and create a reserve study.

MSP Doss/Atkin to approve the FY 21-22 Operating Budget. Chief Bellach shared the differences between the preliminary Operating budget compared to the final budget. Total expenditures are at approximately \$1.3 million. Director Doss asked about the increase for our permanent

positions and that \$40,000.00 was needed to fund the pay raise. Chief Bellach stated yes, but that figure did not include the retirement and overtime.

MSP Doss/Moretti - 4 AYE 1 Abstained (Atkin) - to approve KPF MOU FY 21-22. Chief Bellach went over the changes in the MOU such as FY dates, overtime/FLSA, legal/Pers language and costs percentage increases to the FY for medical and retirement.

Director Moretti asked if the agreement for the 14% increase for the KPF and the additional 11% increase was documented, if Measure E passes. Chief Bellach stated yes, everything has been documented.

Chief Uboldi stated the Board should take into consideration next time to include raises for Administration, part-timers and volunteers.

Director Atkin stated some thoughts on the MOU in regards to the pensions. He stated the pension costs can be toxic to the overall health of the organization. He said there might be ways to restructure the pension that would benefit both the employee and the employer. Director Atkin stated he could not support the MOU for this reason. Atkin stated that he thinks the Board should form an ad hoc committee to take a look at ways we might be able to serve the firefighters and protect the fiscal health of the District.

Director Doss asked what our current percentage of funded vs unfunded liability rates are. Director Atkin stated he looked it up on the CALPERS website. Our Classic employees are 74.7% funded. The Pepra employees are 95.1% funded.

Director Cooper asked where all the changes to the MOU came from. Chief Bellach stated most of the changes were from our labor law attorney as well as changes required from PERS. None of the changes were requested from the KPF.

MSP Atkin/Cooper to approve the CALFIRE agreement for grant – Resolution 21-22-01. The District put in for a CALFIRE grant for new pagers. The total asking amount was \$11,800.00. We did get approved for the grant at \$5,900.00. This is a matching grant. The District would have to fund the additional \$5,900.00. CALFIRE is asking for the approved resolution from the District to receive the funds.

MSP Moretti/Cooper to approve \$300.00 for a Kenwood Press Insert regarding Measure E, plus printing fees. Director Doss asked if the Board would approve to put an insert in the Kenwood Press that has additional educational information on why the District is creating a Measure for the November 2<sup>nd</sup> ballot. The cost to put it in the paper is \$300.00. This would only go out to Kenwood residences. There would be an additional cost for printing the insert. Chief Bellach presented a draft copy of what the insert would look like. This would also be going out via mail to all the voters in Kenwood.

MSP Moretti/Cooper to approve the plans for the new septic. Chief Bellach reported that we received the review and calculations for the septic from Adobe. We will not have to abandon the well at VJB. Director Doss spoke on behalf of the facility ad hoc committee. He stated we have been working on the review of the septic system for months now. The reason is for us to be able to do any remodel, the septic would have to be updated. We have received the plans from Adobe. The Board had approved \$10,000.00 to get us to this point. We have spent about half of that. In addition, to move forward with the permit, there will be a permit fee and some additional charges from Adobe. Director Doss asked the Board to approve an additional \$5,000.00 for a total of \$15,000.00 to move forward with the permit project. This will allow us to pull a permit and up to 3 years to complete the project.

Director Atkin asked why we see value in getting the permit before going out to bid for the project. Director Uboldi stated there was question if the County would even allow us to expand our existing system given the limited space we have. The Board felt that before engaging in an architect and spending a lot of money on drawings, this would be safer to do and go ahead and get approval for a system that would secure we could get a building permit. This will be a compact system that will allow us to meet the County standards.

MSP Doss/Atkin to approve Asphalt Quote and repairs. Chief Bellach reported we have some minor repairs needed. This quote is just for the front of the station. This includes crack sealing and striping. Total is \$11,420.00 for all the services. Director Doss asked if this project will need to go out to bid. Chief Bellach stated that this has been the same company that has done our repairs and striping in the past. Since we use them regularly, we could continue to use them.

MSP Atkin/Moretti to move forward with the LED sign project. Chief Bellach reported the total cost of the project is roughly \$51,000.00. This will be completely funded by the County excluding getting electricity to the sign location and any asphalt repairs needed. The sign location will be looked at by the Facility Ad Hoc group. Director Doss asked if CALTRANS gets involved. Chief Bellach stated we may have to get a permit from them. Per Caltrans, signs need to be behind power pole and no higher than 10' tall. Chief Bellach will work on getting a written agreement from the County in regards to the reimbursement. Director Cooper stated he would like to wait until this project was completed before doing the asphalt repairs.

**CHIEF'S REPORT:** Chief Bellach reported we are still in talks with the County for stabilization funding. Kenwood was planned originally to get funding of \$180,000.00 annually. Chief Bellach came back with an additional \$120,000.00 to the \$180,000.00 annually for stabilization of the District with annual growth. The draft agreements should be out by tomorrow. Director Moretti added that he also attended the meeting. There was discussion in regards to consolidation, even though we are not currently in active talks with anyone for consolidation. Currently, the Board would need to look at the conditions of consolidating and depending what the County agreement states in regards to Kenwood consolidating. Director Uboldi asked about this funding and if it would affect our Prop 4 Limit. Chief Bellach stated since this funding would be annual revenue, we could get the Prop 4 limit adjusted to reflect that.

Chief Bellach reported that LAFCO is anticipating an application coming in from the Sonoma County Fire District and Bodega Bay Fire District for consolidation. The Districts had voted to have a representative on LAFCO. Due to the number of votes received, it was still short. Needed was 38 and only 16 votes came in. The majority of the votes were the fire districts. A very small amount of the special districts throughout the County did not vote. LAFCO is not sure what to do, since this is the second time this has happened. More to follow on this. Since Frank Trainer has left SCFDA, we currently do not have representation at the State level for political support and are looking for someone for that position. The FSWG group is working on the County Sales Tax Measure for 2022. The draft RFP that was submitted to the Attorney General needs some changes before it will be approved.

**GOOD of the ORDER:** None.

Respectfully submitted,

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Attest:

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