

**KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
MAY 11, 2021**

Due to COVID-19 precautions, Board Meetings will be open to the public. Anyone attending will have their temperature taken before entry into the facility. Masks must be worn and social distancing of 6 feet will be observed. Limit to (10) public participants will be allowed in the facility.

Agendas and Board Packets are available at our website: kenwoodfire.com

MEETING: Meeting called to order at 16:00 hrs. Directors Cooper, McIntosh, Doss, Moretti, Gruchawka and Chief Bellach were present. Lawyer Bill Adams and Consultant Dennis Rosatti were also in attendance. Chair Moretti asked to move directly to non-action item number 1, due to guests Bill Adams and Dennis Rosatti present for discussion.

MINUTES: MSP McIntosh/Cooper to approve the minutes of April 13, 2021. MSP Cooper/McIntosh to approve the minutes of Special meeting of April 23, 2021.

ROSTER: 19 Volunteers, 5 Full-Time and 6 Part-Time.

CLAIMS: MSP Doss/McIntosh to approve CR#20-21-11 for \$28,518.22 and payrolls 4/9/21 for \$18,458.11 and 4/23/21 for \$19,206.39. Directors Cooper and Moretti had a question in regards to the \$1,200.00 charge for having 3 of the engines professionally high speed waxed to remove and condition the paint on these apparatus. Director Cooper believed that this expense was not necessary. Chief Bellach explained that this had never been done before and was needed to expand the life of the paint. Director Cooper also had a question in regards to the uniform costs and why the charges for one volunteer was different than another. Chief said he would take a look at why these charges were not the same and would get back to him. There may have been some items back ordered and not showing the entire costs to date.

Director Cooper asked about the charge from New York Life insurance. Chief Bellach explained that some members had taken out some life insurance policies and those charges were deducted from their payroll. Those funds are then left in the operating account and New York Life takes out the payment. No charges are directly to the District and only to members taking the policy.

Director Moretti asked for clarification on the charges for communications. Chief Bellach stated that these are year to date charges on the statement.

OLD BUSINESS: MSP Doss/Cooper to approve the FY 2021/2022 Preliminary Operating Budget. Chief Bellach stated that there were some increases to operating costs as well as increases to

payroll. No determination had been made for labor negotiations. This preliminary budget only reflects payroll increases due to normal step increases for employees.

MSP Cooper/McIntosh to approve FY 2021/2022 Preliminary Capital Budget. Chief Bellach explained that there no changes to the CAP budget from last year.

CHIEF'S REPORT: Exhibit A of the Glen Ellen Assessment had been passed out to all present for discussion. Chief Bellach opened with that he and Director Moretti had spoken with the Kenwood Firefighters Association in regards to support of the Measure. He stated that the membership voted to support the Measure, pending an actual amount need to fund it. Bill Adams spoke in regards to the Exhibit A from Glen Ellen's Assessment for discussion. Is the Board ready to follow the Exhibit A tax table and move forward? Or does the board want to create their own tax table? This will need to be decided by the June Board Meeting.

Director Cooper asked about the use codes classification, are these set in stone? No. This is only Glen Ellen's version. Kenwood would use their own use codes that pertain to Kenwood only from the Assessor's Office.

Dennis Rosatti introduced himself to the board. He spoke in regards to moving forward with the Measure and explained on how he can help the District with the Measure by answering any public questions and making sure we stay on the time line needed to get the Measure on the ballot. He will also work with KFA and help us run the campaigning part of the Measure. Director Doss asked why we should wait until November and maybe do it earlier rather than later. There is an August 28th mail-in ballot. Due to the time frame, this would be hard to get done. Dennis mentioned that since COVID, he has been relying on social media and using videos to help spread the information out to the voters.

Director Cooper asked if Dennis could put together some shifts with members and pass out fliers to the public? Yes we can, but any information that has a YES on a measure written on it, cannot be done by on duty personnel.

Director Gruchawka asked if the Kenwood press would be able to help us get the information out to the public? Yes, for sure they would be a big part of it and very important.

Between now and our next meeting we will need to have a proposed Resolution and proposed Ordinance by June. Bill Adams suggested the Board have a special meeting to talk about creating any exemptions for the use codes. Also, we would have to approve the proposal for Consultant Dennis Rosatti.

Director Gruchawka asked Bill Adams if we were with-in the laws regarding use of public funds for activities like this. Yes, we are fine and both Bill and Dennis have worked together on Measures like this before.

A meeting date of May 18th at the station, 4:00 pm for the Special Meeting.

Director Moretti asked if any Board member had a concern with moving forward with a Measure for the District. Director Gruchawka asked is there any special need for this measure? Chief Bellach stated that one reason is our employees are the lowest paid in the County. Currently, the Chief is working as a Captain to cover that position for a shift. Our current budget is more than our current revenues received. We have not put funds in our Capitol building improvements for the last two years. Yes, we will have special needs for this new additional revenue source if passed.

Director Doss reported that we have had the soil tests done. The test was good. Because a perk test was not able to be done, they will be looking at neighboring perk tests and see what the results will be. We may have to put everything off until next year for the perk test due to lack of rain.

Chief Bellach reported that the FSWG group would be meeting with Fire Districts, Chiefs and (1) Board member. Director Doss expressed interest as being the point of contact Director to the group.

Chief Bellach drafted a letter of support to the CWPP for the Sonoma Valley.

GOOD of the ORDER: Director Cooper asked if we ever got reimbursed for damage that PG&E did a couple of years ago to the mirror on E3160. Due to the deductible cost, it was never reported to the insurance and was repaired in house under the cost of the deductible. Director Cooper also asked if we are still in partnership with Sonoma Valley on the PPE extractor. Chief Bellach reported, yes we still use it as needed.

Respectfully submitted,

Attest:
